

Item Type	Loan Period	Fines Per Day	Maximum Fine	Maximum Renewals
Books	21Days	10 cents	\$4	2
Books on CD	21 Days	10 cents	\$10	2
Music CDs	21 Days	10 cents	\$4	2
DVDs	7 Days	\$1	\$15	2
Magazines	21 Days	10 cents	\$4	2
Media Kits	21 Days	10 cents	\$4	2
New Books	21 Days	10 cents	\$4	2
Reference Books	n/a	n/a	n/a	n/a

Please Note: These are the fines and limits for items owned by the Commerce Township Community Library. Items obtained from another library may have different loan, fine, and renewal policies. There is a \$15 maximum fine per library card. Once this limit is reached you will be unable to check out items until the fines are paid down. In most cases, overdue items **can be** renewed over the phone or by the Internet. Doing so will stop fines from accruing. Lost or Damaged Materials Patrons will be billed for the replacement cost of lost or damaged materials plus a \$2.00 processing fee for each item. Refunds are available for items returned to the library within 30 days of payment. The library does not accept replacement copies of lost materials in place of monetary payments.

The overall limit on simultaneous checkouts is 100 if you have a full-privilege Commerce Township library card. For cards with restricted privileges, the overall limit varies and is much less. There are also limits on specific types of materials, as follows:

- DVDs/Blu-rays - 5
- Music CDs - 5
- Video games - 2
- Library of Things - 2
- Hotspots - 1
- Chromebooks - 1