

**Charter Township of Commerce  
Downtown Development Authority Board Meeting  
Tuesday, December 14, 2021  
12:00 PM  
In-Person Meeting in the Maple Conference Room**

**AGENDA**

**CALL TO ORDER**

- ITEM 1:       Approval of Minutes:** Tuesday, November 16, 2021 Regular Meeting
- ITEM 2:       Public Comments**
- ITEM 3:       Resolution – Vice Chairperson Daniel Lublin**
- ITEM 4:       DDA Informational Meeting**  
A. Insite Commercial Report  
B. Asset & Liability Report  
C. Q&A
- ITEM 5:       Director's Report**
- ITEM 6:       Attorney's Report**  
A. Insite Commercial Contract  
B. LOI – Parcel L
- ITEM 7:       Engineer's Report**
- ITEM 8:       Planning Director's Report**
- ITEM 9:       Committee Reports**  
A. Finance Committee  
B. Public Relations Committee  
C. Marketing Committee
- ITEM 10:      Approval of Warrants and/or Carryovers, Add-ons, Revenue & Expenditure Report**
- ITEM 11:      Other Matters**

**Next Regularly Scheduled Meeting is  
Tuesday, January 18th, 2022 at 12:00 PM**