

**CHARTER TOWNSHIP OF COMMERCE
TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING
2009 Township Drive
Commerce Township, MI 48390
Tuesday, October 8, 2024, 5:30 p.m.**

CALL TO ORDER: Supervisor Gray called the Township Board of Trustees Special Meeting to order at 5:30 p.m.

ROLL CALL: Present: Larry Gray, Supervisor
Melissa Creech, Clerk
Molly Phillips, Treasurer
Vanessa Magner, Trustee
Rick Sovel, Trustee
George Weber, Trustee

Absent: Bob Berkheiser, Trustee

Also Present: Jay James, P.E. Building Official
Katelyn Massey, HR/Finance Director

ITEM 1: Public Comments

Supervisor Gray opened Public Comments. Seeing none, Supervisor Gray closed Public Comments.

ITEM 2: 2025 Township Budget

Jay James reviewed the proposed 2025 Building Department budget. Most of the budget is contractually obligated. For 2025 he said he conservatively estimated the revenues and only estimated \$10,000 for capital outlay. The board discussed computer programming fees, BS&A, building permit fees, and the fund balance.

Supervisor Gray asked everyone at the last meeting to look over the director reviews he sent to the Board. He asked the Board to return their review of the directors by the 15th so that he is able to discuss percentages with the Board at the October 22, 2024 Quarterly Meeting.

The Board reviewed the proposed 2025 Planning Department budget. The Board reviewed the Associate Planner salary, commission fees, and cell phone reimbursements.

The Board reviewed the proposed 2025 General Fund-Revenue. The Board discussed the disposition of interest revenue from various funds and the difficulty estimating interest revenue in the current interest rate environment.

ITEM 2 2025 Township Budget (continued)

The Board reviewed the proposed 2025 Assessing budget. The budget reflects the increases per the County Equalization contract.

The Board reviewed the proposed 2025 Attorney Fees expense. They agreed to keep it at \$300,000, which is the same amount as 2024.

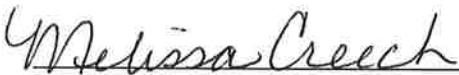
The Board discussed the increase in health care costs to the Township. Supervisor Gray says it will be about a \$250,000 increase. The team is looking for less expensive alternative plans within Blue Cross. Deductibles will most likely increase. HR invited a group in to give a presentation to employees on HSA's on October 17th.

Trustee Weber is concerned about the subjectivity of director reviews and suggested 3 categories on which to review directors: leadership, day to day performance, and delivery of large projects. Treasurer Phillips said it is difficult for the 4 part-time trustees to rate the directors on their day to day performance because they don't work with them on a daily basis and only see them in a limited fashion. Supervisor Gray asked the Trustees to read the current reviews and past reviews and to look at his evaluation of whether the directors reached their goals this year.

ADJOURNMENT

MOTION by Creech, supported by Phillips, to adjourn the meeting at 6:12 p.m.

MOTION CARRIED UNANIMOUSLY



Melissa Creech, Clerk
Charter Township of Commerce