

**FINAL
CHARTER TOWNSHIP OF COMMERCE
PARKS AND RECREATION COMMITTEE ****SPECIAL**** MEETING**

Monday, August 12, 2024

2009 Township Drive
Commerce Township, Michigan 48390

CALL TO ORDER: Chairperson Walker called the special budget meeting to order at 5:30pm at the Ralph C. Richardson Center.

ROLL CALL: **Present:** Johnny Walker, Chairperson
William Petsch, Vice Chairperson
Bob Berkheiser
Ron Krueger
Laura Waterworth
Denise Vecellio

Absent: Krystal Schwartz, Secretary (excused)

Also Present: Emily England, Director of Senior Services/Parks & Recreation
Allison Kennedy, Asst. to Parks & Recreation Director
Mark Schoder, Maintenance Director

ITEM 1. PUBLIC COMMENTS

None.

ITEM 2: BUDGET DISCUSSION

Director England – In your packet, I put in last year’s budget and what our priorities were. I put in the goals, capital improvement priorities that are in the new, approved Parks Master Plan. The page that shows zero for the 2024 projected rate, we are waiting on that number from our Treasurer so we will go with what was projected for this year.

Mr. Berkheiser – Is that based on the millage that was just approved?

Director England – Yes.

Mr. Berkheiser – So if that didn’t get approved, there would have been no money for 2025?

Director England – Correct. We are going to say \$890,000 to be safe.

Mr. Berkheiser – All right.

Director England –

- This is our Revenue & Expenditure report as of August 8th.
- Our cash balance in our Open Space funding was \$2,922,225.43.
- We still owe \$61,077.79 on Bicentennial.
- We will regain \$100,000 revenue for the grant.

Mr. Berkheiser – So everything there is paid for?

Director England – Yes.

Mr. Berkheiser – On your report, you said '24 activity, and it says; Fund Balance, \$480,000.

Director England – That's year to date. It's the way they keep their records, so the cash balance is different than what this is going to show. That's why I got the cash balance for you. This is basically the budgeted amount.

Mr. Berkheiser – Yes, but there should still be a fund balance. What's our fund balance?

Director England – The \$2,922,225.43.

Mr. Berkheiser – That's the carryover?

Director England – That is what's in the account, yes.

Mr. Berkheiser – What else are we expecting to pay for this year?

Director England – Victory Park is out to bid, and so is the kayak launch. Those bids are due back at the end of this month for an award in September.

Chairperson Walker – So these prices listed on the budget are just approximations?

Director England – Correct.

Mr. Berkheiser – So the kayak launch, what was our expected budget?

Chairperson Walker - \$150,000.

Director England – Well, that's what we budgeted, but then you have the parking lot as well.

Mr. Berkheiser – The whole project.

Director England – This is for getting the kayak launch installed, \$117,758, and then to redo the parking lot was \$158,282, which we have about \$186,000 in CDBG funds.

Mr. Berkheiser – So it was \$158,000, but that ...

Director England – That will be covered with CDBG funds.

Mr. Berkheiser – So redoing the parking lot over there, because it's handicap accessible, is taken care of.

Director England – Yes, that will be covered with CDBG funds, and then there's \$117,758 which is an estimate. We have not received a bid back for the actual kayak launch.

Vice Chairperson Petsch – So \$150,000 should cover it. We're well within the contingency there.

Director England – Correct.

Mr. Berkheiser – Were we looking at doing something across the street?

Director England – No.

Mr. Berkheiser – There were several times ...

Director England – We did originally when we were looking to get State funding for that. We had included a crosswalk and redoing the parking lot across the street, but we pulled that from the project when that didn't get approved. Instead, they chose the pathway on South Commerce Road, the boardwalk.

Mr. Berkheiser – I don't drive by that all that often, but I would say that there has been at least two or three times I've gone by and they've been parking on both sides of the road.

Director England – It's open, we just weren't going to do improvements because that property wasn't purchased with the intention of it staying a parking lot for that park. It was purchased for the future expansion of Union Lake Road.

Mr. Berkheiser – Okay.

Ms. Vecellio – How much is owed for Victory?

Director England – We haven't paid anything out on Victory yet. So, the cost estimate for Victory ...

Ms. Vecellio – Is it a million?

Mr. Berkheiser – Do we have a bid due back on that?

Director England – Bids are due back by the end of this month and roughly, that was \$1.8 million.

Ms. Vecellio – So, it's more than what's on this sheet right here?

Director England – Correct.

Ms. Vecellio – So, is there someplace else it shows up?

Director England – Well, when we did this, this was the beginning of it.

Mr. Berkheiser – But the \$120,000 and \$1.8 million, that's \$2 million of the \$3 million that's sitting there, right? So there's still \$900,000, plus the \$900,000 that we'll get in taxes?

Director England – Yes.

Mr. Berkheiser – So I would say conservatively, we've got \$1.7, right?

Ms. Waterworth – And how much is coming from taxes? You said ...

Mr. Berkheiser – About \$890,000.

Director England – Yes.

Mr. Berkheiser – That's roughly; it just depends on...

Vice Chairperson Petsch – So, what did we decide we were going to hold in our contingency fund? Was that \$450,000 or something? I thought we held back an amount.

Mr. Berkheiser – I don't remember discussing that.

Vice Chairperson Petsch – It seems at one time, I thought we did.

Mr. Berkheiser – It seems like we don't spend it all, but we also don't ever do the projects either so it just carries over.

Director England – If you go down our priority list, Bicentennial is near completion.

Mr. Berkheiser – Victory Park is listed as #1, right?

Director England – Bicentennial is listed as #1.

Mr. Berkheiser – Where's our priority list then?

Chairperson Walker – That's the Open Space budget.

Discussion continued as the Committee reviewed the handouts.

Director England – You should have a sheet that looks like this as well?

Ms. Kennedy – No, that's not in the packet.

Director England – Let me copy that for you.

Ms. Vecellio – While she's doing that, why did we spend so much on consultants?

Mr. Berkheiser – We don't necessarily.

Mr. Krueger – It said \$40,000 on the one sheet.

Ms. Vecellio – It shows year to date balance \$236,863.

Ms. Waterworth – Would that be for ... the 5-year plan was last year.

Ms. Vecellio – No. It says year to date ... well, that's my question too. On the second column, what date is this through? It says 12/31/24 which doesn't make sense. If you see, the second column says, consultants \$236,863. I don't understand why we would have spent that much if that's what that means.

Ms. Waterworth – Yes, I see what you're talking about.

Open discussions continued regarding consultant expenditures.

Director England – This is our Open Space fund.

Ms. Vecellio – So, \$236,000 we spent on consultants?

Director England – That is correct.

Ms. Vecellio – Doing what?

Director England – That's all of the engineering that goes into this pathway out here, Bicentennial, the work they've done for Victory, the work they've done for the kayak launch.

Ms. Vecellio – Why would we have budgeted only \$40,000?

Mr. Berkheiser – The engineers get charged under consultants.

Director England – The way that it is presented to the Board is a total project cost. So the total project cost includes consultant fees, engineering cost. The Township Board approves that amount, but then when they enter it into the system and break it out, when the engineers send their bills, they enter it under the consultant line, instead of entering into the project line. So, at the end of the day, it all balances out. We just have a new person in the finance department. It used to be pulled out and registered under the project, but she hasn't done that yet. We will have her correct that.

Ms. Vecellio – All right, thank you.

Director England – So if we go down our list, Bicentennial is complete. Victory Park is out to bid. Union Lake Kayak Launch is out to bid. That brings us to 4, 5, and 6, with #4 being Mill Race Park & Byers.

Mr. Berkheiser – Hang on. Victory, you have \$1 million. What did we say it was?

Chairperson Walker - \$1.8 million, that's what we estimate it to be.

Mr. Berkheiser – Until the bid comes back. The kayak launch, that should be enough. (\$150,000)

Vice Chairperson Petsch – We had extra there supposedly.

Chairperson Walker – No, because you were at \$117,000 for the parking lot and \$158,000 for the launch.

Director England – Yes.

Mr. Berkheiser – Yes, but ...

Ms. Vecellio – Grants, right.

Chairperson Walker – Grants, yes. Okay.

Mr. Berkheiser – Mill Race; have we done, on any of them ... we had several things that were listed as a tree plan.

Director England – We have not done a tree plan, no.

Ms. Waterworth – Not since I've been here.

Mr. Berkheiser – When is the right time to call somebody in to do that?

Director England – We would need to submit it out for bid. As soon as the Township Board approves that, we just need to write our specs and put it out.

Mr. Krueger – Are we still considering replacing one of the bridges?

Director England – Yes, that was going to be an agenda item on the next parks meeting, but I did bring the rough estimate. But, I guess we need to have more discussion of what the Parks Committee would like to see as a bridge over there. If you would like to see a bridge like the one that's currently there, right off of Commerce Road, or if you want something more simple. We had talked about building a bridge that would allow equipment back there so that they can do work. That's obviously going to be a more expensive bridge.

Ms. Waterworth – I'm sorry, I missed something. What bridge?

Director England – The bridge behind the Leo's.

Vice Chairperson Petsch – Behind the shopping center.

Director England – There's another bridge into Mill Race Park.

Ms. Waterworth – Okay, at Mill Race. I didn't walk that way.

Director England – It's like a little covered bridge.

Mr. Krueger – And the little body of water there is not part of the park, right?

Director England – The retention pond, correct, that is not ours.

Mr. Berkheiser discussed a bridge that was replaced 5 or 6 years ago.

Ms. Waterworth – Like the covered bridge at Long Park?

Director England – No, it's smaller than that.

Ms. Waterworth – Oh, I thought the trail ended.

The Committee members explained that the trail continues from South Commerce all the way through the back. It's 50 feet off the back parking lot of the shopping center, south of the retention pond.

Mr. Berkheiser – You said you have some prices?

Director England – I have a rough estimate. It's a 4-foot wide with handrail, and a 9-foot wide with handrail. The larger of the two, roughly \$55,000.

Mr. Berkheiser – Okay, but that doesn't get a vehicle?

Director England – That would allow a vehicle.

Mr. Berkheiser – Do we have to make it handicap accessible?

Chairperson Walker – Is it going to be concrete pillars then?

Mr. Berkheiser – Does the 4-foot make it ...

Director England – It would need to be 5-foot to technically be ADA accessible.

Mr. Berkheiser – So 9-foot is not really that ...

Director England – 9-foot just allows a vehicle across it.

Vice Chairperson Petsch – Yes, we were talking about Mark getting back there to chip and do maintenance. If we could get a trailer back there, that would be the ticket.

Mr. Berkheiser – Has all the work been done on Byers that we had planned?

Director England – For the house, yes.

Mr. Berkheiser – Electrical and all that?

Director England – Well, the electrical was starting on the 27th. The Board approved it. He just finally gave them a start date.

Mr. Berkheiser – I can't remember how much it was.

Director England – Without it being in front of me, I think the bid was \$10,000, maybe just under, so half of that would be our responsibility.

Mr. Berkheiser – Okay so that's only \$5,000.

Mr. Krueger – The work on the barn, is that something they're doing themselves?

Director England – Byers has funded that, yes.

Mr. Berkheiser – So all of that would come out of this year, right?

Director England – For the electrical?

Mr. Berkheiser – The electrical I would imagine would be done-

Director England – Yes.

Mr. Berkheiser – And I would imagine the bridge could be done before the end of the year, right?

Director England – I have not bid that out.

Mr. Berkheiser – You're going to bid the bridge? Why wouldn't we just go with the same guy that did it before?

Director England – I can present it that way, but that's a Township Board decision.

Vice Chairperson Petsch – Did your estimates come from Mark?

Director England – Yes. I'm more than happy to take it there. I would have to check with him, but I don't see why that couldn't be completed this year.

Vice Chairperson Petsch – So our \$75,000/\$25,000 should be adequate again, you think?

Mr. Berkheiser – I don't know what else there is to do.

Director England – I would say yes. That would be for the bridge and then to do forestry management plans.

Vice Chairperson Petsch – We've probably got to look at the river bank.

Director England – Yes, it's eroding back there.

Discussion continued regarding erosion issues at Byers and through Mill Race.

Mr. Krueger – There's a lot of downed branches there.

Mr. Berkheiser – If we're moving to Long Park, have we got an idea on the aquatic management? It's really getting bad.

Director England – As far as lily pads and stuff?

Mr. Berkheiser – Yes.

Director England – The company changed hands again that was doing the phragmites treatment. So, I'm working with that company and I told them I wanted a plan to address the lily pads and such in the lake as well.

Vice Chairperson Petsch – I haven't been over there. How is the phragmites situation this year?

Director England – It's much better. It's still thick along M-5, kind of back in those difficult areas, and then you have Williams and they don't treat their property so it just blows over and it continues.

Mr. Krueger – What about those corners that the guy from the soccer field was saying had phragmites?

Mr. Berkheiser – At Long Park?

Mr. Krueger – No, at Dodge Park.

Mr. Berkheiser – We're not there yet.

Director England – I guess I don't remember phragmites being in there.

Mr. Krueger – I'll find that out.

Mr. Schoder – There's cattails around the pond by the Library. That's all I see there.

Mr. Berkheiser – Can we reach out to Dr. Douglas Pullman who treats the lakes and maybe have him evaluate it for us?

Director England – Yes.

Mr. Berkheiser – I assume there should be a way they could get stuff back in there to open it back up again.

Director England – Didn't you have it dredged years ago, before me?

Mr. Berkheiser – If they do that, is all that going to require an EGLE permit?

Director England – Yes, you have to get an EGLE permit.

Mr. Berkheiser – Well we could at least have him look and get an idea of what it will be. Is it impossible to get a permit for that?

Director England – No, they just limit. When I talked to the company last year, they said that I could only remove 20% of what was there. That's an EGLE rule.

Mr. Berkheiser – So that's each year and it takes 5 years to clean it up?

Director England – Yes.

Mr. Berkheiser – That's fine.

Director England – Okay, so I'm going to go back. Mill Race and Byers, we're going to do the same, \$75,000/\$25,000.

Vice Chairperson Petsch – Yes.

Ms. Vecellio – Of these numbers, Emily, is there someplace that shows us what is covered by grants and what's not?

Director England – No, because those are just estimates. We don't know that when we present it to the Township Board. We are always seeking grant funding so we hope it will contribute to that.

Ms. Vecellio – Okay. So, any of them could possibly qualify.

Director England – Correct. So then we go to Long Park. We had *develop a management plan and do treatment for Berry Lake*. We had \$50,000. I don't know, but I think that would still be ...

Vice Chairperson Petsch – Adequate.

Mr. Berkheiser – It's a start.

Vice Chairperson Petsch – We haven't gone over that.

Mr. Berkheiser – We haven't done any of it.

Director England – Both statements are correct.

Vice Chairperson Petsch – We paid for phragmites treatments.

Director England – Phragmites come out of a different fund. So that brings us to the Richardson Center. We had *install permanent restroom facility and look at overflow parking issues*. I don't know if any of you drive by here during the day. We definitely need to address some parking issues.

Mr. Berkheiser – Is that every day that they're parked on the grass?

Director England – Every day.

Ms. Kennedy – In the morning, yes. This morning, our exercise class had 55 people in it, and that's generally on Monday, Wednesday and Friday mornings. There were probably 40 cars parked on the grass, for pickleball too.

Vice Chairperson Petsch – With all of that being full over there, and ...

Ms. Kennedy – All of that, and then the Senior Center filled, just this and that island there.

Director England – It's to the point right now on Monday, Wednesday and Friday mornings, we have to put cones out in all of the parking here, and this way, and we stand out there and move cones for seniors to park. If not, the pickleball players will take all of the parking and my seniors are parking out on the grass. I don't believe that we need to build a parking lot to accommodate Concert in the Parks. But, we do need to build a parking lot to accommodate the current uses of the park. I think we need to extend paving that way. We obviously need to look at all options.

Mr. Krueger – How many people park across the street at the school?

Director England – They haven't been able to this year because of the construction over there.

Mr. Schoder – For the concerts they have. It gets packed.

Director England – The concerts, yes, but they're done now.

Mr. Schoder – We filled this every time, every concert, over 220 cars, and they had to go across the street.

Ms. Kennedy – They seal coated the parking lot across the street today, that's why you don't see anything over there.

Mr. Berkheiser – Ideally, we don't want people crossing back and forth.

Ms. Waterworth – Not for everyday use.

Discussion continued regarding parking issues.

Mr. Krueger – Is that where they're going to try to put the crosswalk?

Director England – There is a crosswalk scheduled to go in. The Road Commission has to bid it out. It's my understanding that will be next year.

Mr. Berkheiser – What did it cost us to do the parking lot extension here?

Ms. Kennedy – I don't know what it was for just the parking lot.

Director England – It wasn't ...

Mr. Berkheiser – You have \$100,000 from last year.

Director England – The parking lot at Wise Woods was \$330,000.

Mr. Berkheiser – That was the whole project?

Director England – Yes. It's not the same, but it's a number to guide you with. I want to say there's 15 spots. There was a lot of groundwork to be done over there. This is flatter here.

Chairperson Walker – Do you have any idea how many square foot we would put over here?

Vice Chairperson Petsch – Would we be eliminating the volleyball?

Ms. Kennedy – No.

Mr. Krueger – You said you put over 200 cars over there?

Director England – 220.

Mr. Berkheiser – If you extend it out, we'd have to put another entrance in I think. If we did that, can we change the direction of the parking to make them go in a certain way?

Vice Chairperson Petsch – You have to check to see if we're far enough from the intersection.

Director England – That's my question too.

Mr. Berkheiser – You could still extend the parking lot to add 50 spots and put a driveway out to Newton.

Discussion continued regarding the distance from the intersection to put an entrance on Newton Road, the need for an EGLE permit due to wetlands, traffic issues, crosswalks, and an estimate of \$5 to \$6 per square foot for asphalt. Director England would consult with Jason Mayer regarding the wetlands.

Mr. Berkheiser – You had \$500,000 for a restroom facility that you haven't done anything with. How often do people come in here to use the bathroom?

Director England – Constantly.

Mr. Berkheiser – Really, mostly from pickleball?

Director England – Yes.

Vice Chairperson Petsch – They don't use the outhouse?

Director England – Yes they do.

Ms. Kennedy – Yes, both.

Director England – I don't think it needs to be extravagant like the one at Scarlet's. It can be two stalls, simple, precast and prebuilt one.

Chairperson Walker – Are you going to put it next to the building so you can tap into the plumbing?

Director England – We don't even need to. The plumbing runs out, and there's sewer also.

Vice Chairperson Petsch – So it's an elaborate outhouse?

Director England – It's not elaborate like Scarlet's. It's not going to be an outhouse.

Ms. Waterworth – Well if \$500,000 is it, if I was doing the math correctly, that leaves us \$1,280,000 left on the budget.

Mr. Berkheiser - \$500,000 is not building an outhouse and a parking lot.

Ms. Waterworth – Well, that's what I'm saying. We still have a million.

Mr. Berkheiser – You're looking at at least a million dollars for that.

Director England – I was going to say \$800,000, yes.

Chairperson Walker – We're only building 50 spaces; you should only be at \$250,000.

Director England – It is pretty flat out there. It's not a bunch of earthwork that needs to be done.

Mr. Berkheiser – My opinion is, you need to look at stuff that affects day-to-day business, so I would say the parking lot is probably ...

Ms. Waterworth – So this \$500,000 should probably increase then.

Director England – If we say 50 spots, I think that's fair. I can get an estimate from Jason.

Mr. Berkheiser – Why don't you look at it on different days?

Director England – Monday through Friday, unless it's raining.

Mr. Berkheiser – If it's not raining, see how many cars are on the grass. Track it for a week or two, then you'll have a rough idea of how many.

Vice Chairperson Petsch – In winter, we don't have a problem when pickleball is closed, right?

Director England – Yes, that is correct, not to that degree. However, on our special event days, we 100% still run out of parking where we have seniors parking in the grass.

Mr. Berkheiser – We can have Jason do the initial work up?

Director England – Yes.

Chairperson Walker – He should be able to tell you what it costs per parking spot.

Vice Chairperson Petsch – Can we do a gravel parking lot down there?

Director England – I would just asphalt it.

Mr. Berkheiser – It's not much difference in price.

Mr. Krueger – The cost is all the prep work.

Chairperson Walker – And then it makes it hard for ADA.

Discussion continued regarding parking issues, the need for accessible parking for seniors, ample handicap parking spaces, parking for concerts, designating spaces between seniors and pickleball, the volume of attendants for exercise classes and activities, and counting cars.

Director England noted that tomorrow she has potluck and euchre, so she has 70 people coming to play euchre. She added that it is a great problem to have, but it is a problem. Mr. Berkheiser wants to make sure the parking lot is not overbuilt.

Mr. Berkheiser suggested finding a better pavilion spot or a level concrete pad for handicap accessibility for events, instead of having them next to the speakers at the concerts where they can't see anything.

Director England – We need a dollar amount.

Mr. Berkheiser – For this, \$1 million for the parking lot and bathrooms. It's probably going to be more.

Director England – I don't think we need to worry about Bicentennial for next year. That puts us at Victory.

Mr. Berkheiser – What about it? I'm looking at your Open Space lines. At Dodge Park, I don't know what else you want to do there.

Ms. Waterworth – Oh, this is the Top 6, and now you're going to the rest.

Mr. Berkheiser – Right.

Director England – Yes, those are covered, and then we go into Dodge Park. I think we put \$25,000 there in case something comes up, so we have funds budgeted.

Mr. Berkheiser – Is there something specific we had talked about? I know Ron had talked about something, but I think that was just grass cutting.

Mr. Krueger – Yes, that was just getting somebody to do their job.

Mr. Berkheiser – Any maintenance issues at Dodge Park?

Director England – That wouldn't come out of this. So I will keep that at the \$25,000. That takes us to Hickory Glen.

Ms. Waterworth – \$100,000 there.

Director England – I would keep that the same.

Mr. Berkheiser – Okay, so at Hickory Glen, we talked about signage, the pavilion and picnic tables.

Director England – Signage has been done, except for ...

Mr. Berkheiser – It has been?

Director England – We have our other entrance sign in. We don't have ...

Mr. Berkheiser – I was looking for a sign when you go in that says ...

Director England – Like where each field is located? That has not been done. So, that piece of the signage still needs to be done, and then the pavilion.

Mr. Berkheiser – We didn't put a concrete pad in a pavilion, right? We talked about it being a turnaround or a drop off area.

Director England – Yes, by the concession stand. I think you would need a concrete pad because they're going to need footings.

Mr. Berkheiser – So we have put those things in before, like this one over here. How much was that? \$100,000 should be enough to do a pad and pavilion, right?

Director England – Maintenance can most likely do the pad.

Mr. Schoder – Yes, like we did at Long Park. We tore it out and put in a brand new one.

Vice Chairperson Petsch – We're not looking at anything as big as that though, are we?

Discussion took place regarding the anticipated size of the concrete pad and pavilion.

Director England – I would say Maple Glen is the same. It would be that directional signage up front to tell people where each field is.

Vice Chairperson Petsch – When you go into Maple Glen, the little league has a sign there.

Mr. Berkheiser – They have a sign.

Director England – They both do, Interlakes does too, but they are not Commerce Township Parks branded signs. So the question is if you want it to fit the theme or...

Vice Chairperson Petsch – I guess the only thing I would say is something like that, if it's our Commerce Township sign, Interlakes this way, and Commerce Little League this way. Then, as soon as they get in, there's the road map.

Mr. Berkheiser – But there is no sign that has what the fields are for girls' softball.

Director England – There is.

Vice Chairperson Petsch – Yes, Diamond #6, all the maps were done. And the boys is just as you get in to the left. It's right there.

Mr. Berkheiser – On the one side, not on the other.

Vice Chairperson Petsch – No, it's only on the main entrance. It's not on the secondary entrance.

Director England – So I will keep that the same. Snowy Ridge?

Open discussions ensued regarding bridges.

Director England – Do we still want to do lighting at Snowy Ridge? Do you see an issue or will it help with parking lot lighting and hill lighting? There is a lot of vandalism at Snowy Ridge.

Discussion took place regarding various types of vandalism issues at Snowy Ridge, along with potential solutions. Pros and cons of adding lighting were also pondered.

Mr. Krueger discussed graffiti issues at Mill Race with Mr. Schoder.

Director England – Okay, I'm keeping that the same, so then we are at Wise Woods.

Mr. Berkheiser – At Wise Woods, we talked about putting wayfinding signs up. Who does that?

Director England – We would need to know, do you want wayfinding signs with the maps of the trails? I guess we need to put thought into what we actually want to see.

Mr. Berkheiser – I think we could get wayfinding signs done through one of the scout troops.

Director England – You could map the routes.

Mr. Schoder – Kind of like the bike trail.

Open discussion continued regarding trail mapping projects for scout troops, and the many benefits of having signage with route maps.

Director England – With that being said, for the priority list, obviously Bicentennial is going to drop off. That is complete. We're going to leave Victory Park and the Union Lake Kayak Launch as #1 and #2 as they are not complete yet. Do you want to rotate any of the other priorities. I personally would recommend moving the Richardson Center up to be #3, and leaving the rest in the same spot.

Ms. Waterworth – What jumps in if Bicentennial is out?

Director England - #1 would be Victory Park, #2 Union Lake, #3 Richardson, then you would go 4, 5, and you need something to jump into 6, where Richardson was. So, out of Maple Glen, Hickory Glen, Snowy Ridge, Wise Woods and Dodge Park, which one would you move up?

Mr. Berkheiser – I don't have a problem with Victory, Union, Richardson. Then, you're saying leave Mill Race at #4?

Director England – Yes.

Mr. Berkheiser – For the bridge.

Director England – And the tree management.

Mr. Berkheiser – I don't know, Long Park. That's fine, we should still be working on it, even though it's not higher up.

Director England – Would you move Maple and Hickory up?

Mr. Berkheiser – I would.

Director England – And then move Long down?

Mr. Berkheiser – At least Hickory with the pavilion and the concrete thing. Where was the talk about putting up a pavilion for Maple?

Director England – We've had talks about it. They've actually approached us. Commerce Little League applied to host some of the little league games.

Ms. Kennedy – The State Championships in 2027.

Director England – Yes.

Ms. Kennedy – They will know by February of 2025 if they are selected or not.

Director England – So just to provide some of those picnic areas. If we do it for Hickory, then ... although they're both mature, forested parks, I think Maple Glen offers more shade areas and convenient spots than Hickory Glen does.

Okay, so since I have the priorities, I will work on getting better numbers, especially for here, and I will adjust that number when Jason gives me an estimate.

Ms. Waterworth – Do we have a threshold or do we have a reserve?

Mr. Berkheiser – Not really.

Ms. Waterworth – Okay. From what we're talking about, we would have \$585,000 left, so we have some wiggle room.

Director England – And that is very optimistic.

Ms. Waterworth – It's so great to have money.

Mr. Berkheiser – That's under the assumption that we actually get it done.

Mr. Krueger – You have to budget for it so it can always go to the following year.

Director England – But you have to re-budget. There isn't rollover in government budgeting, but the money is still there. That's why the cash balance is different than what is shown on here.

Mr. Krueger – And there's not a lot of adjustment you can do during the course of the year?

Director England – The Township Board can make any adjustment they want. You just have to go and explain why you didn't think about it when you were budgeting.

Discussion continued regarding presenting the budget to the Trustees.

ITEM 3: OTHER MATTERS

Discussion took place regarding the Parks Millage renewal, the Headlee Amendment, and the proposal language on the ballot. Funds and details will be confirmed with the Township Treasurer and Township Attorney.

ITEM 4: ADJOURNMENT

MOTION by Waterworth, supported by Krueger, to adjourn the meeting at 6:36pm.

MOTION CARRIED UNANIMOUSLY

Krystal Schwartz, Secretary