

**FINAL  
CHARTER TOWNSHIP OF COMMERCE  
PARKS AND RECREATION COMMITTEE MEETING**

*Monday, March 27, 2023*

2009 Township Drive  
Commerce Township, Michigan 48390

**CALL TO ORDER:** Vice Chairperson Petsch called the meeting to order at 6:00pm.

**ROLL CALL:** **Present:** William Petsch, Vice Chairperson  
Barbara Garbutt, Secretary  
Bob Berkheiser  
Ron Krueger  
Laura Waterworth  
Johnny Walker, Chairperson (arrived at 6:07pm)  
**Absent:** Krystal Schwartz (excused)  
**Also Present:** Emily England, Director of Senior Services/Parks & Recreation  
Allison Kennedy, Asst. to Parks & Recreation Director  
Mark Schoder, Maintenance Director

**COMMUNICATIONS:**

None.

**APPROVAL OF MINUTES:**

**MOTION** by Garbutt, seconded by Berkheiser, to approve the February 27, 2023, Parks and Recreation Committee Regular Meeting Minutes

**MOTION CARRIED UNANIMOUSLY**

**PUBLIC COMMENTS**

Vice Chairperson Petsch opened to Public Comments.

There were no comments.

Vice Chairperson Petsch closed to Public Comments.

**ITEM 1: LEAGUE AND COMMUNITY SERVICE ORGANIZATION REPORT**

**Friends of Byers – Dean & Karen Schantz**

Karen Schantz shared the following with the Committee.

- We have Pictures with the Easter Bunny this Sunday, April 2<sup>nd</sup>, from 11am-5pm in the farmhouse. We're looking forward to that. Decorating of the farmhouse and barn is almost completed.
- We talked to Mark. We have a few widow branches hanging. He will send the guys over to clean those up for us.
- We connected at our last meeting with Dave Decker. We're working hard on trying to get the historical marker. He worked with us throughout our entire meeting this past Thursday.

- We're also in contact with the Michigan Historical Coalition. They dropped off a poster that we hung in the farmhouse for this event.
- We're hoping we can move forward and get the marker going at Byers.

Director England – Karen, make sure that before you say yes to get the marker, you get the approval of the Township Board.

Karen Schantz – Yes, we need to send in all the information. We're trying to find the original deed on the farmhouse.

Director England – I'll look and see what we have. I think I've already sent that to you.

Karen Schantz – Yes, to Ellen. Between the three organizations, we should probably get somewhere hopefully. Dave Decker recommended that, if we don't get it, go ahead and send in the paperwork to see if they'll move forward without it. We can try, but we won't do anything on the final marker.

They also suggested that we put a little bit more on June Byers, because of her history of stopping the M-5. It was the first time ever in the history of the State of Michigan that a female, all alone, took on the State and won.

Director England – The reason that the marker was taken down was because it referenced June Byers and her residence was removed. You're going to have to have a lot more than that. It has to be property based.

Karen Schantz – Right, it will be property based. Byers is what it's listed under, right? That's what the last marker was.

Director England – Yes, which is why they made us remove it, because it referenced Byers and it was about June Byers. Since her residence was removed, the historic significance wasn't there anymore. So you have to focus on the property. Now, that was when Laura Ashley was at the State Historic Office. That was years ago so things could have changed.

Karen Schantz – Yes, she's not there. Now it's a company, a third party. We're going to do it legally, how they want it done. But Abram Walrod only came there for a short period of time, 4 years I believe. So, we're working on that. Dean is going to get more involved too.

Other than that, we're working on getting through Easter, and then we'll be working on our Spring cleanup. That's huge with the pathways, gardens and starting the barn. Dean wants to start the barn at the end of April.

Mr. Berkheiser requested that Karen and Dean submit dates of cleanup as soon as possible to coordinate with the Boy Scout troops for assistance.

*Chairperson Walker arrived at 6:07pm.*

**CW3 Soccer – Chris Haney**

- Our field preparation at Dodge Park V is beginning now through Friday, April 14<sup>th</sup>. There will be tractors, trucks and people in and out of there working on the three fields.
- Our cleanup is Saturday, April 1<sup>st</sup> from 2-4pm. We usually get between half a dozen to a dozen family members and players that come out to help with that. We'll be focusing on the three fields, then the parking lot and park entrance. The forecast is for an inch of rain on Friday, so we might have to cancel and that means we would do it on Saturday, April 8<sup>th</sup>, which is Easter weekend.
- Our Opening Day is Saturday, April 15<sup>th</sup>.
- Registration is still open now for juniors, our house program and rec program.
- After opening weekend, I'll take that sign down at the entrance. We won't have any more signs to put up at the entrance until trial time which is June.

Chairperson Walker – Thank you.

**Lakes Athletics Association – Jerry Stoddard, President**

*A report dated March 21, 2023, was submitted in the packet:*

- *League Update – Spring 2023 registration is now closed, reaching our registration goal and filling all teams with over 280 players. Manager's Meeting and Equipment Handout will be March 22, Field Clean-Up is April 1<sup>st</sup>, and Fields expected to be officially open and ready for season use by April 3<sup>rd</sup>.*
- *Upcoming Dates & Information*
  - *Season Dates –*
    - *April 1<sup>st</sup> 2023: Spring Clean-Up*
    - *April 3<sup>rd</sup> 2023: HG Fields officially open for use (weather dependent)*
    - *April 22<sup>nd</sup> 2023: LAA Opening Day all Divisions*
  - *Monthly Meeting – Meeting was held March 15; next scheduled meet is March 22, 2023 for the Manager's Meeting at Richardson Center*
  - *2023 Capital Improvements – Sprinkler work is completed; LAA will work with Parks to schedule meetings for review and support of repair work invoices. Thank you! Lakes has completed the installation of the final 2 backstops at HG Park. In 3 years, LAA has funded replacement for all 7 field's backstops and protective rubber materials padding. Along with the complete repair of the sprinkler system. Next will be Field Forming needs [Infield edge, field crown and level; mound and batter's box rebuilds].*
- *Needs From Township*
  - *Maintenance and brush debris – Working with maintenance Mark for updates as they continue their work; thank you for the support!*
  - *SPRINKLERS – Repaired and renovated after many years of service. Map of the completed system is now in existence for future construction reference. LAA can schedule meeting with P&R to review and discuss next steps, and reimbursement for approved portion share. Please advise meeting availability or process to complete reimbursement.*

Mr. Berkheiser – On the Lakes report that was included in the packet, I still have issues with a couple things. They said they have a map of the sprinkler system. Do we have a copy of that?

Director England – Not yet. We know of two issues. The issue that I believe is referenced here is from when the contractor was working on the parking lot, and they were supposed to be working directly with that contractor. I have Joe from Giffels Webster involved in that to find out what's going on.

As far as the ones that they claim were smashed by our bleacher pads, we already have the documentation that says that's not the case. That system was failed prior to them winterizing it the year before.

Mr. Berkheiser – Okay. Plus, I don't remember us approving that we were going to do something.

Director England – Correct. The person who submits this report is not the person who deals with the actual field maintenance.

Mr. Berkheiser – Whoever submits it to you needs to clean it up.

Director England – We had two additional reports that were emailed to us.

Ms. Kennedy reviewed the following two reports with the Committee.

***Lakes Area Hawks – Pete Lesner***

*An emailed report dated Sunday, March 26, 2023, was submitted.*

- *Registration is over and filled for football at our 3 older levels, and only a few spots left for our youngest, junior freshmen level.*
- *Cheer is going in a great direction and there are more cheerleaders and coaches than last year, so we are in great shape for numbers at everything.*
- *We are currently working with Commerce Fire Department on a solid date for CPR/First Aid certification.*
- *Our only major building improvement this year is replacing one of the double doors to the south entrance. That should take place in April.*
- *Our contractor for lawn maintenance has been paid in full in order to insure a discount for early renewal.*
- *All board positions are filled and we have great coaching staff in place at all levels.*

***Commerce Little League – Paul Kammer***

*An emailed report dated Monday, March 27, 2023, was submitted.*

- *Practices start next week at Maple Glen.*
- *CLL has hired American Standard Roofing to complete the reconstruction of 10 dugout roofs (Fenway, Wrigley, Fogle, Dodge, and Henderson Fields). Footprint will remain the same. Nothing more than plywood and new roof material (flat roof material – Flintlastic).*
- *Our AED has been serviced and is currently being evaluated as to whether a new unit is a better option than replacing the batteries in the old unit. Any Township help on this matter would be appreciated.*
- *Games will start at Maple Glen on April 19<sup>th</sup>.*

Mr. Berkheiser – We had talked at one time about having spots on the agenda for each of the leagues. In addition, at least once per year, I would like to know what the attendance has been in the past year.

Director England – We can do that, and we can keep an attendance spreadsheet.

No representatives were present at the meeting for the following leagues:

- Interlakes Girls Softball
- Motor City Mountain Bike Association
- Windmill Farms (Horse Farm)

## **ITEM 2: TOWNSHIP BOARD REPORT**

Mr. Berkheiser provided the following:

- At the March Township Board meeting, we approved a contract for the website redesign. There's still a lot of work to be done on it, but we are hopeful that it will allow more flexibility to the departments for putting things on the website and allowing us to get more information out in a better format.
- We approved the mowing contracts. It is a different mowing company, but it was a lot cheaper than our current rate.
- The Township has Tri-Party funds. One-third each comes from the Township, the RCOC, and Oakland County. The funds are for road projects within the Township. It's not for repaving because that's the County's job to maintain. It's for small road projects, for example, the extended lane at Oakley Park and Newton. These are projects to try to increase traffic flow for the local Township. If you think of projects like that, let us know.
- Lafontaine Automotive Group got approval. Over by Walmart, at Haggerty and Pontiac Trail, they're going to be putting in a couple of dealerships in the Downtown Development area.
- We approved starting the Parks and Recreation 5-year Master Plan.
- In February, we approved the application for Outrun Hunger for 2 years, through the end of the election cycle, which is 2024.

## **ITEM 3: PARKS AND RECREATION DEPARTMENT REPORT**

Director England discussed the following:

- The majority is in my report.
- We do have our free lunch at the Senior Center tomorrow.
- All of our paperwork has been submitted for the Oakland County senior matching grant. We received \$250,000 for that for reimbursement of the installation of the pickleball courts.
- We just established our punch list for that project. Within the next 30 days, they'll be out to walk the site, as soon as the weather cooperates. When we have 5 days of 60 degrees or more, they will be painting and putting in the nets and poles. There will be a lot of happy people.

## **ITEM 4: PARK LIAISON REPORTS**

**Berkheiser – Wise Woods & Victory Park**

- There's nothing different.
- Is there a status on any of the grants that we looked at?

Director England – We did not get grants for that. I'm working with Jason right now on putting in the entrance to that park. Once there is an actual entrance, we will score higher on the grants. We will put in the entrance and the parking lot.

Mr. Berkheiser – Can we do the road with Tri-Party funds?

Director England – That's a good question. I'll ask Jason to add that in. We're working on doing that piece of it and we budgeted money to get that park going. We did have dumping over at Wise Woods last night. It was a pretty significant amount of debris.

### **Garbutt – Long Park & Snowy Ridge Park**

- Long Park is looking pretty good.
- Thank you very much, Mark, for all the work that everybody has done there.
- The last two Sundays we had a lot of sun and there was not a parking place left when I went over there. I know that there were parents walking with their children. There were a lot of cameras where the birds are migrating. It is a wonderful wildlife park and that's important for us to have.

### **Walker – Maple Glen & Windmill Farm**

- Maple Glen is looking great.
- Thank you, Mark. You guys spent a lot of time cleaning up over there. Hopefully that's done.
- I think it's ready for some serious baseball and softball.

### **Petsch – Bicentennial Park**

- Nothing new to report.
- We're waiting for them to start tearing down the building.
- What's going on with the playground?

Director England – The playground is installed. They need to come back and fix some things. That is another project Jason and I are working on, to get the construction documents ready to go out to bid to replace the tennis courts.

### **Krueger – Dodge Park**

- The park looks good. Not really a whole lot different than last time.
- Looking forward to all of the cleanup processes that are going to take place.

### **Schwartz – Byers and Mill Race**

- *Covered by Friends of Byers report above.*
- *No additional report in Ms. Schwartz's absence.*

### **Waterworth – Hickory Glen Park**

- Hickory Glen definitely needs some TLC.
- I noticed that all of the garbage cans were moved to one location. Is it possible to move one near the Hickory Glen kiosk?

Mark Schoder – There used to be a can there, but somebody moves them or takes them.

Ms. Waterworth – Yes, so now bags of dog waste are being left on the grass.

Director England – Have you returned all of the cans to the parks yet?

Mark Schoder – We're getting to close to putting them all out as it warms up.

Ms. Waterworth – At Fields #3 and #4, the flags are still down, flapping in the wind.

Director England – We'll get those.

Ms. Waterworth – Do you recall, when will MMBA help with cleanup?

Director England reviewed the February minutes. It says, *another trail day on a weekend in April or May for larger repairs*, so he did not give a specific date.

#### **ITEM 5: VILLAGE OF WOLVERINE UPDATE**

Ms. Waterworth discussed the following with the Committee:

- Their Spring Garage Sale is May 18<sup>th</sup> to the 20<sup>th</sup>.
- Their 5K is on May 27<sup>th</sup>. They'll have online registration.
- The Corn Roast is scheduled for September 9<sup>th</sup>.

#### **ITEM 6: MAINTENANCE DEPARTMENT REPORT**

Mark Schoder discussed the following with the Committee:

- Hickory Glen will be cleaned up. We are getting a wood chipper Wednesday, so all of those piles will be removed. We fixed all the fencing; the split rail fences that were broken in the storm.
- We straightened up and repainted the decorative fence at Scarlet's that was hit by a tree.
- There was a bunch of debris dumped at Victory Park this weekend at the parking area, across from the new parking lot at Wise Woods.

Discussions took place regarding issues with dumping and potential actions to be taken in this regard.

Mark Schoder also discussed issues with lawn jobs at Maple Glen in the traffic circle.

#### **ITEM 7: UPDATES TO RCC RENTALS**

Director England discussed the following with the Committee:

- These are minor changes.
- We've never really had issues with renters until lately.
- We recently had a renter stay in our building until 4:30am.
- There's nothing in our policy that addresses that.
- There were other issues that caused them to lose their entire deposit, but the rental times needs to be addressed.

Director England reviewed the revised language with the Committee.

Mr. Berkheiser – Have we updated our pricing?

Director England – We have not. It has been this way since we reopened.

Mr. Berkheiser – How many half day rentals do we get?

Director England – A lot, it's about 50/50.

Mr. Berkheiser – It seems like, if I'm renting for a half day, why not add an additional \$100 and take it all day to do what I need to do?

Director England – There are some who want a half of a half.

Ms. Kennedy – Yes, they only want it for 3 hours so they want to pay half the price.

Director England – We continued that language on the last sheet. This is what they sign when they pick up their key.

Mr. Berkheiser – On Page 2, where it says, "Community Group Use", that's bolded. Why?

Director England – There's a lot of confusion with that area, so we like to bold it to draw attention to it.

Mr. Berkheiser – Does the \$125 cover the cleaning?

Director England – Correct, that covers the cleaning fee.

Mr. Berkheiser – Just a note on 4.5, Community Groups, ow should be owe.

Director England – Oh, yes. We'll correct that.

Chairperson Walker – So where does it say in here that they can't stay until 4:30, besides they lose their security deposit?

Director England – On their contract, they have a rental time, as well as when they pick up their key, we put their rental times on that sign-in sheet and we have them initial that they are aware of the rental time. Their key does not work outside of those hours.

Mr. Berkheiser – When do the cleaners come? For example, if it is the weekend and their rental ends at 1:00am?

Director England – They try to get there right when the rental is over. They will come any time between 1:00am and the morning. They rolled in around 6:00am after the 4:30am incident.

**MOTION** by Garbutt, supported by Petsch, to approve the changes made to the RCC Rental Contract. **MOTION CARRIED UNANIMOUSLY**



**ITEM 8: RICHARDSON CENTER PLAYGROUND**

Director England discussed the following with the Committee:

- This is a project that I submitted for the first round of Spark grants. They have not released the date of the second round, nor have they released the scoring on our grants. I intend on resubmitting grant applications once we have more details.
- We have an opportunity to apply for another grant through Oakland County Parks and Recreation for this type of grant. It is an ask of \$100,000.
- These are the options that I got when I submitted for the Spark grant. This is the same company for the equipment that is currently there. We sent them the aerial and the square footage of the area, and they put this together for us.
- It does not have to be this. We can make some tweaks, but these are some ideas.
- The existing equipment is 20 years old and a lot of the pieces are starting to fail. They're cracking and we're replacing pieces. It is also not all-inclusive. This would switch it to an all-inclusive playground, and we can install safety surfacing there too.
- I wanted to have discussion here so that I can submit for that grant.

Mr. Berkheiser – How much money did you have budgeted for this? It seems like a lot to me.

Director England – This actually was not a budgeted project. We budgeted \$300,000 for the Richardson Center, with the idea that we were going to look at doing a restroom.

Mr. Berkheiser – Has that changed?

Director England – No, we will still look at that, but I think we're going to be dealing with parking also.

Vice Chairperson Petsch – We're talking about replacing equipment where the existing is? What value does that equipment have?

Director England – Correct, and it has no value. It's plastic, it's 20 years old and it is literally disintegrating.

Mr. Berkheiser – I see Option 4 and Option 5. What happened to 1, 2 and 3?

Director England – They were not inclusive. She sent us generic proposals, but we wanted to do the inclusive playground.

Mr. Berkheiser – So we have an inclusive playground. How much more expensive was this versus 1, 2 and 3?

Ms. Kennedy pulled up the other quotes.

Mr. Krueger – Do you think that's the right location for the playground? All of the sudden you have a lot of activity with the pickleball court and then the playground, with only 20 parking spots?

Director England – So we designed that plaza to accommodate that playground. We put a lot of thought into the pavilion for the purpose of that playground being there. And yes, we are going to have to look at parking again. That will come up later on the agenda.

Ms. Garbutt – I think there's several things to think about. First of all, when pickleball people come, a lot of them are older, they come during the day and they bring their grandchildren. I've seen that at Scarlet's.

Mr. Berkheiser – They're not playing pickleball at Scarlet's though. You're saying that the pickleball people are going to bring grandchildren?

Ms. Garbutt – Absolutely. I've already talked with a ton of them. They're practically pounding on our door to get in there. When you also think about how busy Scarlet's is, this will be a wonderful addition for people who don't care to go to such a crowded playground.

Director England – I agree with that.

Ms. Kennedy –

- Option 3 was \$206,000
- Option 2 was \$138,000
- Option 1 was \$121,000

Mr. Berkheiser – Do those match with Option 4 size wise?

Director England – They're all the same size.

Ms. Waterworth – Are those with or without canopies?

Ms. Kennedy – None of the others had canopies; only this one. Option 1, the playground structure itself is about half the size.

Chairperson Walker – Canopies are cool, but I just don't see them lasting. Is it a matching grant?

Director England – It's 25% each, so if our grant request is \$100,000, we have to match \$25,000.

Chairperson Walker – So \$125,000 would be the minimum that we could use it for.

Mr. Berkheiser – The maximum they will give is \$100,000, so if we are looking at \$200,000, we're paying 50%. Okay.

Chairperson Walker – Are we looking to pick one today, or are we just looking for a motion to proceed with the grant?

Director England – We can get more into the design, but once the grant request goes in, it cannot be under that dollar amount. If I submit the project to be \$186,000, we can't come back with a \$130,000 playground.

Mr. Berkheiser – If you submit a grant for \$125,000, we can always add to it.

Director England – Correct, it can always be more. It has to be realistic.

Mr. Berkheiser – What's the timeline on the grant?

Director England – I need the Board to pass a resolution at your next meeting. I think it's due April 20<sup>th</sup>.

Mr. Berkheiser – I thought I heard there was one that was \$139,000. Why don't we look at that for submission purposes, and then evaluate what fits best. I think I agree with Mr. Walker, I don't think I want shade canopies. I think they will rip in the wind.

Director England – We've never had them so I don't have experience with those.

Ms. Kennedy – The \$138,000 option, I could be wrong, but I don't think it is a small child-friendly playground. I don't know if that makes a difference.

Mr. Berkheiser – I'm just looking for something that we can submit for the grant, and then we can still put what we want. Is it wrong to do it that way?

Director England – No, as long as it's more.

Chairperson Walker – We can start at the bottom and work our way up. If we don't get the grant, we haven't spent a ton of time discussing it. If we get the grant, we can move forward with the bells and whistles we want.

Director England – You can customize the playground. This was just quick and easy to give us some numbers.

**MOTION** by Petsch, supported by Krueger, to pursue the grant for replacing the playground equipment at the Richardson Center for approximately \$140,000.

**MOTION CARRIED UNANIMOUSLY**

### **ITEM 9: PICKLEBALL RULES SIGN**

Director England discussed the following with the Committee:

- As we anticipate the flood of excited people for our pickleball courts, we want to get ahead of the issues.
- We've heard nothing but positive things about the way they were designed, but it will be a novelty.
- Allison spent a lot of time researching other communities and talking to our pickleball supporters. She put together a sign that will be hanging on the fence.
- We did have an Eagle Scout make pickleball paddle holders. It's a lot like when you go to play pool and you put your quarters on the pool table to signify that you are next. There's one for each court. You put your paddle in and underneath it is a ball that you move down. Mark will hang those once the courts get painted, and we will number the courts.

- We've had a lot of discussion. People have asked us, can you make a couple of the courts Commerce residents only? But then you'd have to enforce that. We want to try to keep it first come, first served.
- A lot of people have said that there are different play levels. Again, it's first come, first served.
- One of the big things that West Bloomfield posed is to limit their court time, if there a people waiting, to prevent others from monopolizing the court all afternoon.
- We have also had discussion in-house regarding dealing with parking.
  - Our Senior Center filled the parking lot before, and since we've added parking, we still fill the lot.
  - So, we would like to post signs for pickleball parking only one way, and Senior Center parking only the other way. We can't have pickleball affecting the Senior Center and have people not being able to come to the senior activities.
  - I've thought about limiting the pickleball parking hours, but that would affect the renters that come on the weekends.
  - I've already talked to Jason about possibilities for extending the parking lot, but we need to see what is actually going to happen before we commit to doing that project.

Discussions took place regarding additional parking at the high school across the street during the summer.

Mr. Berkheiser – I think an hour and a half seems like a long time. How long does a game take according to the pickleball leagues?

Director England – We just received information today that said the average game for a high skilled player can take 20 minutes, but for the majority of people, it can take 45 minutes to 1.5 hours. I'm learning a lot about pickleball. You play to 11, but it's a lot like volleyball and you have to win by 2. We watched the senior Olympics women's doubles and they're pretty competitive. Some of those games went on for quite some time. You want to be fair and let them enjoy the court, and we're only limiting the time if people are waiting.

Chairperson Walker – Should it say one game or one hour for singles?

Mr. Berkheiser – By virtue of the paddle holder, isn't it one game if they are waiting? They can't play four games.

Director England – That is correct. That's a good point.

Ms. Kennedy – We just had it as time. Other communities just had time limits.

Director England – It appears that somebody made a really solid sign and the majority of the communities copied it.

Ms. Kennedy – Yes, everywhere had almost the exact same verbiage on all of their signs.

Mr. Berkheiser – Last week I was in South Carolina and they were playing pickleball. When you have multiple courts going, it can get a little loud which sort of surprised me. Are we putting up a sound barrier?

Director England – We're going to put windscreens up on that side, and we were looking at the sound deadening screen, but that's outside of the original project. It's something that Jason and I will do.

Mr. Berkheiser – Somewhere I read that there are some issues with the community coming in and complaining about the sound. There are no lights up, so obviously they'll be done by dark. Do we have times? In the summertime, it could be 5:00am and you could have people out there.

Director England – It would follow our park ordinance which is on our park entrance rules and regulations sign, but we could add it here.

Mr. Berkheiser – We don't let the trash trucks come around until 7:00am.

Director England – We can specify hours, or dawn to dusk, or sunrise to sunset.

Mr. Berkheiser – Well, dawn could be 5:00am. You could say 7:00am to dusk, or something like that, although I don't know who will be there. They could call the police if it's an issue.

Director England – Yes, and that's the point of having it posted because then they can call. You can do 7:00am to dusk, but that changes too.

Mr. Berkheiser – Again, I would consult with the pickleball people that you're talking to.

Ms. Kennedy – In the summer, the sun doesn't set until 9:30pm.

Discussion of the potential noise issues continued.

Director England – Are you okay with me putting up designated parking signs? I would rather head off issues before we have them.

Chairperson Walker – That's fine.

Vice Chairperson Petsch – Sure.

Ms. Waterworth – Where do the playground people park then?

Director England – We will include that on there, it will be with pickleball. The problem with that is we have buses that come in for the playground, and they're pretty good about parking away from people. I foresee extra parking coming in our future so we're going to start preparing for that too.

Ms. Waterworth – You are going to put the time on the sign?

Director England – I will talk to the pickleball groups and see what they suggest for that. You're right, if somebody plays quicker, we don't want them playing four games while people are waiting.

Mr. Krueger – But the fact that you're fast shouldn't count against you.

Ms. Waterworth – I think the sign should have 7:00am. My dad and I golf at sunrise, 6:00am.

Director England – The problem is that it changes, so I think I'm going to reference the ordinance on that and make sure we're consistent.

Mr. Berkheiser – You could say 7:00am. If it's dark, no one is going to play.

Director England – You don't know, people are bringing their own nets and setting them up already.

Chairperson Walker – Just put, "park rules apply".

Mr. Krueger – There are all sorts of noise restrictions, so 7:00am is not unreasonable.

Director England – We will add a time on there and address that.

**MOTION** by Krueger, supported by Petsch, to put up the Parking Signs and Pickleball Rules Signs at the Richardson Center, with changes as discussed herein.

**MOTION CARRIED UNANIMOUSLY**

#### **ITEM 10: AED – LEAGUE SAFETY PLANS**

Director England discussed the following with the Committee:

- This is a rollover item from last month.
- I took it to our Township Attorneys and they feel confident that we can do this. There are laws out there that protect people who try to do good.
- We've had a lot of discussions at our Director/Attorney/Engineer meetings. Everybody feels that these should be available in our Township Parks. There are questions about cabinets, and we will look into those more with the Fire Department. We want to make sure they're available. We don't want them locked up because people can't use them. There's no point in having them if people can't use them.
- The Attorneys are developing a policy because obviously we don't want to do anything without the policy set in place as far as purchasing for the league use.
- I'll bring it back next month once we get a little bit further down the road with this.

#### **ITEM 11: PARKS & RECREATION MASTER PLAN**

Director England discussed the following with the Committee:

- This will be an ongoing item from here until we're done.
- The Township Board did approve to move forward with the Parks and Recreation Master Plan.
- By next month, we should have a timeline and how we're going to do community input. I like the idea of having this on our agenda to let the public know, and we'll

do our best to get that out on social media so that this is also a platform to get community input moving forward.

**ITEM 12: PARK EVENT UPDATES**

Director England discussed the following with the Committee:

- We got our concerts today, so we will send an email out with our bands.
- Our M-5K is May 20<sup>th</sup> which is coming up fast. Spread the word on that.

Ms. Kennedy – I just got the email that the signs are ready. We have signs to put out on the trails and at the Township buildings. They have the QR code on them that people can scan to go online and register.

Director England – We did that when we did the pathway survey and we got a huge influx of people who actually took the survey once we put those out.

**ITEM 13: OTHER MATTERS**

None.

**The next Parks and Recreation Meeting is scheduled for Monday, April 24, 2023, at 7:00PM.**

**ITEM 14: ADJOURNMENT**

**MOTION** by Petsch, supported by Krueger, to adjourn the meeting at 6:55pm.

**MOTION CARRIED UNANIMOUSLY**

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Barbara Garbutt, Secretary