

**CHARTER TOWNSHIP OF COMMERCE
TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING
September 10, 2024
2009 Township Drive
Commerce Township, MI 48390**

CALL TO ORDER: Supervisor Gray called the Township Board of Trustees Special Meeting to order at 5:30 p.m.

ROLL CALL: Present: Larry Gray, Supervisor
Melissa Creech, Clerk
Molly Phillips, Treasurer
Bob Berkheiser, Trustee
Vanessa Magner, Trustee
Rick Sovel, Trustee

Absent: George Weber, Trustee

Also Present: Jim Dundas, Fire Chief
Katelyn Massey, HR/Finance Director
Natalie Hiney HR/Finance Assistant

ITEM 1: Public Comments

Supervisor Gray opened Public Comments. Seeing none, Supervisor Gray closed Public Comments.

ITEM 2: 2025 Township Budget

The Board reviewed the proposed 2025 budget for the Board of Review.

The Board reviewed the proposed 2025 budget for the Ordinance Department. Supervisor Gray said that the Ordinance Department needs a full-time manager who would also be an ordinance officer. Having only 2 part-time enforcement officers makes the work load difficult to manage and having a manager coordinating resident complaints, resolution of issues, and follow up would provide a better experience for the residents of Commerce Township. He included the manager's proposed salary and benefits in the budget.

The Board reviewed the proposed 2025 budget for the Supervisor.

The Board reviewed the proposed 2025 budget for street lights.

The Board reviewed the proposed 2025 budget for the Fire Department. Chief Dundas reviewed the budget he submitted. The Board discussed grant opportunities, reviewed

ITEM 2: 2025 Township Budget continued

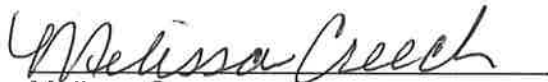
the first 5 months of the department providing ALS transport, fireworks tax revenue from the State, appropriations and contractually obligated promotions and raises, mandatory annual physicals, medical supplies, the payoff of leased vehicles, the purchase of additional equipment such as thermal imaging and water rescue equipment, building and grounds maintenance, training and annual certifications, capital outlay, and the fund balance.

Supervisor Gray said in upcoming department budgets, the Trustees will see line items for cell phone reimbursement for the Directors. A discussion followed as to whether the Township should purchase its own cell phone plan and provide a cell phone to Directors instead of a monthly reimbursement. The Trustees agreed to discuss the issue in future budget meetings.

ADJOURNMENT

MOTION by Creech, supported by Phillips, to adjourn the meeting at 6:35 p.m.

MOTION CARRIED UNANIMOUSLY


Melissa Creech, Clerk
Charter Township of Commerce