

Final
CHARTER TOWNSHIP OF COMMERCE
DOWNTOWN DEVELOPMENT AUTHORITY
Tuesday, December 13, 2022
Commerce Township Hall
2009 Township Drive
Commerce Township, MI 48390

CALL TO ORDER: The Meeting was called to order by Chairperson Gotts at 12:11pm.

Downtown Development Authority:

Present: Debbie Watson, DDA Director
James Gotts, Chairperson
Larry Gray, Township Supervisor
Brian Winkler, Member
David Smith, Member
Susan Spelker, Member
Jose Mirkin, Member
Derek Tuck, Member

Absent: Tim Hoy, Member (excused)
Steve Matta, Vice Chairperson (excused)

Also Present: Molly Phillips, DDA Treasurer
Melissa Creech, DDA Secretary
Sandy Allard, DDA Assistant
Randy Thomas, Insite Commercial (exited at 12:23pm)
Thomas Rauch, DDA Attorney
Chris Martella, DDA Co-Counsel
Mayme D'Alessandro, DDA Paralegal
Matt Schwanitz, Giffels-Webster, DDA Engineer
Dave Campbell, Township Planning Director (arrived at 12:42pm)
Lt. Wendy Reyes, OCSO Substation Commander
Hans Rentrop, Township Attorney

Chairperson Gotts recognized the celebration in honor of Attorney Tom Rauch. Director Watson welcomed and introduced guests at the luncheon meeting, including Kathleen Jackson, former DDA Director, along with her husband, John Jackson. Together they now own McKenna Associates. Also present was Hans Rentrop, Township Attorney, Terry Long, Ordinance Enforcement Officer, and Janet Bushey, Human Resources.

Item 1: Approval of Minutes

MOTION by Mirkin, seconded by Spelker, to approve the DDA Regular Meeting Minutes of November 15, 2022, as presented. **MOTION CARRIED UNANIMOUSLY**

Item 2: Welcome Derek Tuck

Chairperson Gotts welcomed the newest DDA member, Derek Tuck. Director Watson asked Derek to introduce himself to the Board.

Derek Tuck – I grew up in the area, born and raised in Union Lake, and graduated from Walled Lake Central High School. I went to college at Ferris State University and graduated from there. I went off to do a few things after college, and then I started my own electrical business, which is

based here in Commerce. I'm interested in the DDA and when this opportunity came up, I decided to apply.

Director Watson – Thank you. We're glad to have you.

Chairperson Gotts – Thank you. Welcome, Derek.

Item 3: Public Comments

Ray Golota, 1595 Vanstone Dr., Commerce Township – I have two items, and the first one, maybe some of you know about. The three Super car washes in Commerce Township, as of the first of the year, they will be switched to Jax Car Washes. At Super Car Wash, a basic wash is \$7, and the monthly is \$16. When it changes, basic will be \$9, there's one at \$13, the monthly one goes to \$23.99 in January, and \$24.99 February. There's also an asterisk that it might go higher. I guess there's something going on in Michigan with minimum wage, and it may increase.

Treasurer Phillips, Ray Golota and Board members discussed other car wash locations in Milford and Brighton, along with pricing.

Ray Golota – The other item is, the old Northville Downs will be developed, similar to what Bruce Aikens is planning to do here.

Treasurer Phillips – Do you know what size that piece of property is?

Engineer Schwanitz – It's 48.5 acres I believe.

Item 4: OCSO Update

Lt. Reyes – I don't have anything to update. I just returned from Florida. Everything has been going well.

Director Watson – It has been uneventful on our side too, so that's good.

Chairperson Gotts – Any questions or comments for the Lieutenant? Hearing none, thank you.

Item 5: Insite Commercial Report

Randy Thomas provided an overview of the Insite report submitted in the DDA Board's packet.

- Parcels A&H – Shapiro's Barrington development; Nothing new to report.
- Parcel B1, Phase I – Aikens, Five & Main;
 - I did talk to Bruce. He was at the ICSC in New York. That's one of the bigger of the shows. He told me the show went well and it was well-attended. They had meetings from 8:00-5:00 every half hour.
 - I received reports from other people who attended. You can generally tell where the industry is going by attendance to these shows. It was fairly well-attended. This is the first year that has picked up since the pandemic.
 - I know that the attorneys are working on the gourmet market.
 - I did talk to Jim Galbraith today. They're working through a purchase contract for the multi-family component.
- Parcel B1, Phase II – Aikens, Five & Main;
 - We will address the amendment in January.

- As you recall, there was direction to work with Bruce on certain elements as it related to the contract.
- We did get some feedback from his attorney. Chris could elaborate on it, but there seem to be some conditions that they want to attach.

Attorney Martella – Just to echo what Randy said, I had a couple conversations, and a draft of the amendment went out per our discussions at the last meeting. Again, ongoing negotiations and with Bruce being out of town for the ICSC, we decided we are going to push things to next month after the holiday season when people will be back in town. We're looking forward to further discussion in person with Bruce to go over the amendment. More on that next meeting.

Randy Thomas –

- Parcel B2 – Avalon; Nothing new to report.
- Parcel C – The hard corner of Pontiac Trail and Haggerty Road; Lafontaine Automotive Group (LAG):
 - As you'll recall, there was a change in their development plans. They're putting just one of the facilities on Parcel C, and they're converting the old Dick Morris Chevrolet building into the other dealership.
 - Given where they're at now in their contract and timeline, in order for them to get through the PUD in an effective manner, it's going to require more time. We do have a 90-day extension request, which was emailed to you from Chris, as well as Deb, explaining what was going on. The 90-day extension starts when their current due diligence period expires on January 4th. That should get them through the balance of the entitlement process and site plan approval.

Jose Mirkin – And they have to put down an additional \$10,000.

Randy Thomas – Yes, an additional \$10,000, non-refundable but applicable to the purchase price.

Attorney Martella – Also to follow-up on that as well, we asked LAG's attorney to draft the amendment to save us time and effort. It showed up in my inbox yesterday and I forwarded it to all of you. It includes exactly what Randy just talked about with the \$10,000 non-refundable deposit that will push their due diligence period out 90 days.

Director Watson – We can do that motion now.

Attorney Martella – That's fine, and subject to a minor typo correction, I would suggest that a motion is made to approve the negotiation and entry into the First Amendment to the Purchase Agreement with Lafontaine Automotive Group for Parcel C, with a \$10,000 non-refundable deposit, extending due diligence out for 90 days.

MOTION by Smith, supported by Mirkin, to approve the Resolution, as presented by counsel, to negotiate and enter into the First Amendment to the Purchase Agreement with Lafontaine Automotive Group (LAG), for Parcel C, with a \$10,000 non-refundable deposit, applicable to the purchase price, allowing for a 90-day extension. Execution of the agreement includes the ability to move forward, with the Chairperson and the Director, to negotiate and make non-material changes to the amendment. The 90-day extension will begin after their current due diligence period expires on January 4, 2023.

MOTION CARRIED UNANIMOUSLY

Randy Thomas –

- Parcels D&E – Pulte, Merrill Park; Nothing new to report.
- Parcel F – The 3.9 acres in front of the Township Hall; Nothing new to report.
- Parcel G – Wyncliff; Nothing new to report.
- Parcel I – Gilden Woods; North of the Township Hall, Nothing new to report.
- Parcel J1 – 2.38 acres on the hard corner of Oakley and Haggerty; For some reason, activity really picked up for this site last month, and most inquiries were gas station oriented.
- Parcel J2 – Public Storage; Nothing new to report.
- Parcel K – The orphan piece; The Space Shop; Nothing new to report.
- Parcel L – 1.8 acres on Haggerty Road; Guidepost Montessori; Nothing new to report.
- Parcel M&N – These are the two out-lots that are being retained by the DDA within the Five & Main development. Nothing new to report.

Randy Thomas – With that, I'd like to thank Tom for his 22 years of service, guidance, and intellectual long speeches; all good stuff. Tom, thank you, you're a good friend and I think you gave back a lot to this DDA Board, both when I was a Board member, and then in this role.

Attorney Rauch – Thank you.

Randy Thomas – I'd like to wish everybody a good holiday. Unfortunately, I have to go to another luncheon. Thank you, guys.

Director Watson – Thank you, Randy, and Merry Christmas.

Chairperson Gotts – If there are no further comments, enjoy your day, Randy.

Randy Thomas exited the meeting at 12:23pm.

Item 6: Director's Report

Director Watson reviewed highlights of the report included in the Board's packet, which is included here in its entirety, along with updates.

I. Updates on Developments – Refer to the Insite Report for additional details.

- Aikens/Five & Main – The 13th Amendment was presented. We anticipate a meeting in January to discuss the matter further.
- Merrill Park – Nothing new to report.
- The Avalon of Commerce Township – Nothing new to report.
- Shapiro/Barrington – Jim Galbraith continues to work with Engineer Schwanitz and Attorney Shierk on parcel/unit splits.
- Wyncliff – Nothing new to report.
- Public Storage – Nothing new to report.
- The Space Shop, Self-Storage – Nothing new to report.
- Parcel L, Higher Ground, Guidepost Montessori – We closed on the sale of the property on October 21, 2022, and construction is underway.
- Parcel C / Unit 3 – Lafontaine Automotive Group Dealership (LAG)
 - The PA was fully executed, and the deposit was received in June.

- In July, Zoning and Master Deed amendments were approved to allow for the use of a dealership.
- Dave Campbell met with LAG in August to begin drafting the PUD agreement.
- We received LAG's request for an extension through December 5th, and their additional deposit was received.
- There was a preliminary review of LAG's PUD at the September 12th Planning Commission meeting.
- They have since made some revisions to their plans to build only the Genesis dealership on Unit 3, and to repurpose the former Dick Morris property, that they already own, for the Hyundai dealership.
- We anticipate they will return to the PC with a formal PUD request in January 2023, and if recommended, it then goes before the Township Board. If approved, they later present their site plan to the PC.
- Projections were for closing to take place in the first quarter of 2023, however, it appears that could move into the second quarter. We received LAG's request for an extension through January 4th, and their additional deposit is being transferred.
- We then also received an additional extension request for 90 days, which was discussed and covered above in Randy's report.
- Dave Campbell is running late for our meeting today, but I spoke with him last week regarding the changes that LAG is making to the Genesis dealership. I felt comfort in the sense that Gary had reassured Dave that *we are going to love the new plans*. As soon as we see the revised plans, I will be sure to share the renderings with all of the DDA Board members. We will keep you posted on those changes.
- Parcel F / Unit 7, in front of the Township Hall – Nothing new to report.
- Parcel J1, Haggerty & Oakley Park – Nothing new to report.

II. MTT Judgments – The report was reattached in your packet as it did not print correctly last month.

III. Commerce Towne Place HOA Items –

- A. **Budget** – The 2023 CTP budget was circulated last week to the directors and dues remain unchanged. I have a couple signatures back on that already.
- B. **Dues** – All 2022 dues have been paid.
- C. **Tax Forms & Reports** – Nothing new to report.
- D. **Lighting/Electrical – CJ's Signs & Lighting; Shaw Elec., Mark Feters, Adam Dornton**
 - Shaw recently completed bi-annual maintenance on the electrical panels and inspected the system. They also promptly respond to staking requests as needed.
 - Nothing new to report at this time with regard to light poles.
- E. **Landscaping & Maintenance – United Lawnscape, Jim Parkinson; Bob Rousseaux's Excavating, Mark Rousseaux**
 - Landscaping services are done for the season, and we're reviewing quotes for 2023.
 - We applied for the FY23 DNR Community Forestry Grant program in September, with the hopes of supplementing a tree planting project for Martin Parkway. We received notification last week that our proposal was not selected. The coordinator

recommended other programs that we will look at, and we can also reapply for this funding again next year. I may consider consulting a grant expert to review and make recommendations accordingly. I know the Parks and Recreation Department consults with a successful grant writer, Leah Groya of Living Lab. With the Board's direction, I could request an estimate from Leah to determine potential costs to actively pursue these opportunities further. I have provided her information to the Board for consideration.

Jose Mirkin – What is the amount of the grant?

Director Watson – Our request was \$24,000. In your packet, I did include the awards which were just posted last week after the agenda packet went out. Some of the awards were as much as \$20,000. It is a matching grant, and we had about \$40,000 matching for the \$24,000 we were requesting. Maybe we will have a better chance next year, especially if we have Leah look it over. I think a lot of the work is done on this particular grant, so maybe she can see what we missed if there was something. I can also talk further with Kevin Sayers at the Urban & Community Forestry Program. I would also like to have Leah looking at other grants that are available out there as we might be missing out.

Jose Mirkin – If we can get an estimate from this grant writer, we would have an idea next time. I do know that she helped us before and she's probably very good.

Smith – She has a quite a résumé.

MOTION by Gray, supported by Spelker, to pursue looking at a grant writer.

MOTION CARRIED UNANIMOUSLY

Director Watson – Thank you.

F. Irrigation – Michigan Automatic Sprinkler, Mike Rennie

- The irrigation system has been winterized.
- Michigan Automatic has responded to staking requests as needed.

IV. Other –

- At the Nov. 29th special Township Board meeting, Derek Tuck was appointed as our new Board Member, for a partial term ending Dec. 31, 2025.
- Also at that Nov. 29th meeting, the 2023 DDA Budget was adjusted and approved. A final copy is in the packet, along with the Administrative contract amendments.
- Through this transition into Tom's retirement, Chris Martella of Dawda Mann has been working with us and he will officially be the new DDA Attorney as of 2023. We also welcome Mayme D'Alessandro, Chris' paralegal, to our team.
- On Saturday, Dec. 3rd, Commerce Township held its first Annual Tree Lighting event at the Richardson Community Center. The turnout was amazing, and the event was a huge success! I'll defer to Larry for details.

Township Board Update

Supervisor Gray –

- Since October, we have primarily been working on the budget, and also the Horse Farm matters.

- Tonight, we will be approving the budgets for all Township departments.
- This evening, we will also be reappointing Brian Winkler to the DDA Board for 4 years.
- At the last Township Board meeting, reappointed Board of Review members, but I received an email today that one of the board members does not wish to continue. If anybody knows someone who is interested in becoming part of the Board of Review, let me know. It's a 2-year term. They meet three times a year, in March, July and December. It's the board that reviews property tax challenges. Anyone with real estate experience would be great. Please send me their resume if they are interested in joining.
- We did have our first Christmas Tree Lighting event on Saturday, December 3rd, which was a huge success. I don't know if you've driven by the Richardson Center or not and seen the nice Christmas tree with all the blue lights. We expected to have about 125 people, and we had close to 400. It was a great event. We had generous donations. We had hot chocolate, Toys-for-Tots, a crafting area for kids to make Christmas ornaments, face painting, and the Oakland County indoor putt-putt glow golf course. Theresa Thom of State Farm was there with her fiancé, and they were dressed up as Elf and his girlfriend, Jovie. Santa Claus came in on the fire truck all lit up. It was a great time! We're looking forward to next year and having it be a bigger event.
- We will try to get more events like this going to get the community involved. That's one of our goals.

Director Watson – Thank you.

Item 7: Resolution – Thomas Rauch, DDA Attorney

Director Watson – I'll take the honor today of reading Tom's resolution.

WHEREAS, Thomas Rauch, a talented and brilliant attorney, is hereby commended for 22 years of outstanding service as esteemed legal counsel to the Charter Township of Commerce Downtown Development Authority; and,

WHEREAS, Thomas Rauch has perfected the practice of real estate law during his lifelong career, and he is revered for serving his clients with integrity, inspiration, patience and perseverance. Tom's accolades are too numerous to list and would require a much larger plaque, but he was most recently recognized in *The Best Lawyers in America 2023*; and,

WHEREAS, Thomas Rauch, in the challenging economic environment of the DDA, has acted as our distinguished counselor in strategic negotiations, providing invaluable guidance through his diverse perspective, his infinite wisdom, and his unique expertise as a licensed real estate broker, registered architect, attorney title insurance agent, former financial executive and city planner; and,

WHEREAS, Thomas Rauch is resourceful, and he has compiled and maintained an arsenal of historical archives, solved intricate title matters, and consistently offered clear legal direction to facilitate property sales. Throughout the past two decades, he has provided continuity as he diligently served an ever-changing DDA Board, and four different DDA Directors, while coordinating efforts between consultants, co-counsel, title agents, and buyers' attorneys; and,

WHEREAS, Thomas Rauch has earned the utmost respect for always being conscientious, optimistic, trustworthy, reliable, and accurate, and for instilling

confidence through his innate ability to thoughtfully articulate, for never being at a loss for words, and for never losing his soul to win a point, while always maintaining dignity, honor and a good-natured sense of humor, and finally, for successfully avoiding litigation and faithfully supporting and defending us, even on the rare occasions when, for reasons unknown, we did not necessarily follow his thoughtful legal advice.

NOW, THEREFORE, BE IT RESOLVED that the Board Members of the Charter Township of Commerce Downtown Development Authority do hereby extend to Thomas Rauch our sincere and grateful appreciation for his dedicated, superior service, and our best wishes for continued success, happiness, peace of mind, and good health in the years to come.

Director Watson – Can I get a motion for that resolution, please?

MOTION by Gotts, supported by Mirkin, to approve the Resolution as presented, honoring Thomas Rauch for 22 years of service to the DDA.

MOTION CARRIED UNANIMOUSLY

Director Watson – Thank you, Tom, for sticking around a few more years than you had planned.

Chairperson Gotts – Thank you for a phenomenal job, Tom.

Attorney Rauch – Thank you, also. For the last 20-some years, Commerce Township has become a real part of me, and I feel like I am part of it. I'm pleased to have had the opportunity to play a role in the Township as it has been growing, and moving forward, and sometimes sideways. To be helpful is a very rewarding thing. I have worked for the Board, but frankly take 90% of the direction of the Board through the DDA Director, and I want to thank now the two female DDA Directors who are here, my two previous bosses. Thank you so much for the opportunity to have contributed something. After a pandemic and after delays, I will be following the progress of the DDA. Hopefully I can stay in touch and find out what's going on. I really do have a heartfelt love and appreciation for Commerce Township that I did not anticipate. I especially want to thank Deb for the support that she has given me in the last couple of years, and Kathleen before that. Thank you so much.

Applause.

Susan Spelker – Tom, if you wanted to come back for public comment, Ray might like company.

Attorney Rauch – The last thing you want is public comment from lawyers.

Chairperson Gotts – Thank you once again, Tom.

Item 8: Attorney's Report – Administrative Contracts

Attorney Martella – There are two amendments in your packet for the Administrative Contracts, both for Deb and Sandy, which are based on the previous Township Board approval of the updated budget for 2023. Pursuant to the exact minutes and resolution that was made by the Board, the amendments reflect the increases and address the insurance issue. If you have any questions related to those, please feel free to ask. If there are no questions, I would suggest that a motion be made for the execution of the amendments.

MOTION by Mirkin, supported by Spelker, to approve the Administrative Contract Amendments as presented by counsel. **MOTION CARRIED UNANIMOUSLY**

Attorney Martella – And a very small note for everyone to know something about Tom, because I get to roast him just a touch. I've worked with Tom for almost 10 years, and in his office, there is a picture of the dedication of Martin Parkway, with him, Pat Paruch and some original Board members who were all there at the dedication. Here's the amazing thing – Tom looks exactly the same. I don't what it is, or what's in the water in Grosse Pointe, or if it's good living, but look at that picture and look at him today and there's no difference. Tom, it is an absolute pleasure to have worked with you and to look at you as a mentor. I hope you're confident that you have left this in good hands. Thank you, personally, for all that you have done.

Attorney Rauch – Thank you so much.

Item 9: Engineer's Report

Engineer Schwanitz – Really just one matter; we just wrapped up the draft for the 5th Amendment to the B-docs. Basically, it's a split of the parcel that Jim Galbraith has on Martin Parkway. The attorneys will be reviewing it. There should be a narrative to accompany the amendment. We haven't had any other information requests, other than some small things related to Bruce.

Item 10: Planning Director's Report

Director Watson – Dave Campbell was running late today due to another meeting. He could be walking in at any moment, but if anyone has any questions for him, please relay them to me and I'll get answers for you. Jose, did you have any questions, now that bridge is done?

Jose Mirkin – I would like to praise Dave Campbell. We finally have the blue wave panels back on the bridge. I was going to congratulate Dave for all his hard work.

Chairperson Gotts – His report is in your packet.

David Smith – Do the lights work on the bridge?

Supervisor Gray – Hopefully the lighting will be restored in the next couple of weeks.

Dave Campbell arrived at 12:42pm.

Dave Campbell – Sorry I'm late. I was at a meeting with EGLE.

Jose Mirkin – You missed the praise for your hard work at the bridge.

Dave Campbell – I never lifted a finger. I wrote a lot of emails. Thank you. It looks good. Our lights are showing the Hanukkah scene earlier than Hanukkah. We're still trying to get the programming figured out on the color-changing lights, but otherwise it's looking good. I don't know if I have anything more to add. Was there discussion on Lafontaine?

Director Watson – We did approve their extension for 90 days. Once we have the renderings for the Planning Commission meeting. I'll forward those and share them with the DDA Board.

Dave Campbell – I think the attorneys are still talking about trying to be in front of the Planning Commission at the January meeting, is that correct?

Attorney Rentrop – Yes, we exchanged conversations this morning. We're working on the PUD amendment. At this point, I told her I would get back to her this afternoon, after the DDA Board met and discussed the extension. We may still try to do the January 9th Planning Commission meeting, but there are a few moving parts left.

Director Watson – Would it also be at the January 10th Township Board meeting, or would it be in February?

Dave Campbell – Given that it would be tight to get it on the January 9th Planning Commission meeting, I think it would be really tight to flip it and get it to the Township Board the next night. I'm not saying it would be impossible, but with the holidays ...

Director Watson – Yes, I think the holidays are the hardest part. I've seen it done before, back-to-back, but it depends on the time of year.

Dave Campbell – If we do get something from the Planning Commission for the 9th, I really want to see what that something is. If it's not ready to get in front of the Board on the 10th, then it doesn't do any good to rush it. However, if it's ready to be there, and the Planning Commission endorses it, it's possible.

Director Watson – Thank you.

Dave Campbell – I don't know that I have anything else earthshattering that wasn't already in my report. Happy Retirement, Mr. Rauch.

Item 11: Committee Reports

A. Finance Committee – Finance Chairperson, Susan Spelker – Thank you, Tom. We will miss you. Good Solstice, Happy New Year, Merry Christmas, Happy Hanukkah, and if anyone celebrates anything else, I hope that you have joyous and Happy Holidays. It is with great tidings and glee that we look at the budget at the end of the year.

1. 2023 Approved DDA Budget – The final copy was in the packet for reference with the increases for the Administrative staff.
2. 2022 DDA Budget Amendment – I'm sure everybody saw that the amendments are minor and as expected. Disposition of property costs increased because we are selling property. There were no surprises, and everything is going beautifully. Revenues are up and the debt continues to sweep downward slightly.

MOTION by Mirkin, supported by Smith, to approve the 2022 DDA Budget Amendment as presented. **MOTION CARRIED UNANIMOUSLY**

B. Public Relations Committee – Public Relations Chairperson, Jose Mirkin – Before I present my report, I want to read something to Tom. Somebody smarter than me wrote this; *Often, when you are at the end of something, you are at the beginning of something else. The best is yet to come.* Tom, thank you for all

your efforts for so many years, in the name of the Public Relations Committee, thank you again for everything that you did for us.

The Public Relations Committee finally received the list of the reproduction masterpieces that will be in Commerce Township starting in May of 2023. We were very lucky to get 8 reproductions which will be displayed at the Township Hall, the Township Library, the Richardson Community Center, and at the Steinway Piano Gallery.

Jose reviewed the artists and masterpieces in detail for each location. He also noted that Van Gogh in America is on display at the DIA until mid-January.

Supervisor Gray – Will those artworks be rotated between the locations?

Jose Mirkin – No, they will each be in one location for 3-4 months, during the duration of the exhibition.

Supervisor Gray – Is there a description of the masterpiece with the display?

Jose Mirkin – Yes, exactly. In addition, the DIA creates a map so that everyone will know each piece of artwork on display within the Township at each location.

Chairperson Gotts discussed insurance matters with Jose Mirkin. Jose noted that the DIA is insured. He added that 5 years ago, one of the masterpieces was damaged, and the DIA's insurance paid for that. The DIA also replaced the reproduction promptly within a few days. Chairperson Gotts requested that the DDA and the Township both be named as additional insured. David Smith also encouraged Jose to email the DIA and inquire in this regard.

- C. Marketing Committee – Marketing Chairperson, David Smith – Good afternoon. I have nothing to add. I wish everyone a Happy Holiday season. Congratulations, Tom.

Item 12: Approval of Warrants and/or Carryovers, Add-ons, Revenue & Expenditure

MOTION by Spelker, seconded by Mirkin, to approve the Warrants and/or Carryovers, Add-ons and the Revenue & Expenditure Report. **MOTION CARRIED UNANIMOUSLY**

Item 13: Other Matters

None

The next regularly scheduled DDA meeting is Tuesday, January 17, 2022, at 12:00pm.

Item 14: Adjournment

MOTION by Mirkin, seconded by Spelker, to adjourn the meeting at 12:54pm.

MOTION CARRIED UNANIMOUSLY



Melissa Creech
DDA Secretary

12/07/2022 02:44 PM INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF COMMERCE
 User: kmassey
 DB: Commerce

INVOICE ENTRY DATES 12/07/2022 - 12/07/2022
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: DDA
 DDA WARRANT REPORT
 DECEMBER 13, 2022

Vendor Code	Vendor Name Invoice	Description	Amount
DAWDA	DAWDA MANN 571088	PROFESSIONAL SERVICES THROUGH NOVEMBER 30, 2022	13,969.50
TOTAL FOR: DAWDA MANN			13,969.50
WATSON	DEBORAH WATSON NOV/DEC 2022	DDA DIRECTOR 11/10/22 TO 12/07/22	4,600.00
TOTAL FOR: DEBORAH WATSON			4,600.00
KEMP	KEMP, KLEIN, UMPHREY & ENDLEMAN, PC 214412	PROFESSIONAL SERVICE THROUGH NOVEMBER 2022	4,271.94
TOTAL FOR: KEMP, KLEIN, UMPHREY & ENDLEMAN, PC			4,271.94
SANDYB	SANDY ALLARD NOVEMBER/DECEMBER DDA ASSISTANT 11-10-22 THROUGH 12-07-22		512.50
TOTAL FOR: SANDY ALLARD			512.50
TOTAL - ALL VENDORS			23,353.94