

**FINAL  
CHARTER TOWNSHIP OF COMMERCE  
PARKS AND RECREATION COMMITTEE MEETING**

*Monday, October 26, 2020*  
2009 Township Drive  
Commerce Township, Michigan 48390

In accordance with Public Act 228 of 2020, this meeting was held via Zoom, video conferencing technology.

**CALL TO ORDER:** Chairperson Kast called the meeting to order at 6:00pm.

**ROLL CALL: Present:** Rachel Kast, Chairperson  
Tim Wichert, Vice Chairperson  
Sarah Henderson, Secretary  
Barbara Garbutt  
Linda Champagne  
William Petsch  
**Absent:** Bob Berkheiser (excused)  
**Also Present:** Emily England, Director of Senior Services/Parks and Recreation  
Mark Schoder, Maintenance Director  
Jacob Batlemente, Meeting Moderator, Merge Live  
Allison Kennedy, Assistant to the Parks and Recreation Director

**COMMUNICATIONS:**

None.

**APPROVAL OF MINUTES:**

**MOTION** by Garbutt, seconded by Wichert, to approve the September 28, 2020, Parks and Recreation Committee Regular Meeting Minutes as written.

**ROLL CALL VOTE**

**AYES:** Garbutt, Wichert, Henderson, Petsch, Champagne, Kast

**NAYS:** None

**ABSENT:** Berkheiser

**MOTION CARRIED UNANIMOUSLY**

**PUBLIC COMMENTS**

Chairperson Kast – Is there is anybody who is not on the agenda who would like to make a comment?

Jacob Batlemente – We actually do have a couple people in the meeting right now. If anyone would like to speak, it's \*6 to unmute yourself, and \*9 to raise your hand. We have somebody with the number \*\*\*-\*\*\*-4240. Caller, if you could give us your name and address, and then speak whenever you're ready.

Pam Jackson – 5736 Lancaster Lane, I'm here tonight to hear the wonderful things that are taking place with our Parks and Rec. I'm looking forward to this meeting this evening. Thank you.

Ms. Champagne – Hi, Pam, it's Linda.

Ms. Jackson – Oh, hi Linda. How are you doing?

Ms. Champagne – I'm doing well, Pam. I hope you have a wonderful race and make it close.

Ms. Jackson – Well, I'm getting a lot of miles in per day, so this is a good thing.

Chairperson Kast – Thank you, Pam. Is there anybody else who would like to speak from the public?

Jacob Batlemente – We have one more, it's \*\*\*-\*\*\*-9408. Caller, state your name and address before you speak.

Larry Gray – Good evening. I'm joining in to hear your conversations with Parks and Rec. My address is 2115 Glen Iris Court. Look forward to hearing all the good things about the Parks and Rec Department.

Ms. Champagne – Hey, Larry, it's Linda. Good luck in your race as well.

Mr. Gray – Thank you so much.

Chairperson Kast – Thank you for joining, Larry. Anybody else on the phone, it's \*6 and then \*9 if you would like to speak.

Jacob Batlemente – I'm not seeing anybody else.

### **ITEM 1: LEAGUE AND COMMUNITY SERVICE ORGANIZATION REPORT**

Ms. England – Carrie is on the line, and she sent me her update to read to you as well.

#### **Windmill Farms – Carrie Hancock**

Ms. England shared the following report submitted by Ms. Hancock:

- We are preparing to do our winter schooling horse show series virtually to avoid having large groups of people together at the same time, as happens with a one-day show.
- We are also working to promote and grow our middle school equestrian team.
- New changes in the MIHA organization rules now allow two riders to share one horse; one experienced rider and one walk-trot level horse.
- The repairs to the foundation of the barn, where the tree was growing into the foundation, will begin this Thursday according to Jay James.
- She continues to work with Commerce Township's Horse Farm Subcommittee to put together a maintenance and repair plan moving forward.

Ms. England – Carrie is on the line if anybody has specific questions. That's all I received in addition to what was included in your packet. Josh and CW3 included their reports in the packet, and both of them are on this meeting if you have any specific questions for them.

Chairperson Kast – Is there anybody else from the leagues and community service organizations that would like to speak?

**Interlakes Girls Softball – Tim Bailey**

Mr. Bailey shared the following with the Committee:

- We've got registration starting mid-November for next year.
- We are planning a normal season next year at this point in time. We're just looking at normality as much as we can, so we'll see what time brings us.

Chairperson Kast – Anybody else?

Jacob Batlemente – We do have a caller who would like to speak, 4511, I will unmute you right now. State your name and address please.

**Friends of Byers – Dean Schantz**

Mr. Schantz shared the following with the Committee:

- Sorry, Emily. We couldn't get our report in this week.
- We were really busy with the Boo Bash.
  - It went off without a hitch, and we met our goal of 300 people.
  - We had lots of good compliments.
  - A lot of people had never been to the park before.
  - They said they had a fantastic time in a safe way.
  - We had the sanitation stations and that sort of thing.
  - Everything went really well and the weather was not much better than last year. That was another plus as we could have easily got 600-700 people under normal times.

Vice Chairperson Wichert – Very good.

Ms. Champagne – Congratulations you guys. You always do a great job.

Mr. Schantz – Thank you.

Chairperson Kast – Anybody else?

Jason Batlemente – I have no one in our lobby who would like to speak.

**ITEM 2: PARKS AND RECREATION DEPARTMENT REPORT**

Ms. England discussed the following:

- The biggest thing for us is we have been working through the changes, as we talked about last month with the different Executive Orders. Things are still changing rapidly, but we're doing the best we can to keep our heads wrapped around it.
- As far as the Senior Center part of it goes, we are going to do what I'm calling a soft opening. We're not opening to the public. You have to be registered before you can come into the building. The door will remain locked with a one-way. You can go out, but you can't come in.
- We're going to start with our Yoga and Tai Chi classes.
  - We can social distance those classes. They will have to wear their masks throughout the class per the Executive Orders. Again, that will be only by

registration. Only those that register will be allowed in the building. They'll be allowed to enter 15 minutes before the class. They're expected to leave 15 minutes after the class.

- We do have sanitizer that we will sanitize that room down with. The sanitizer has to sit on all surfaces for at least 10 minutes to work. We're trying to limit how much is going on in one room very closely to allow more than 10 minutes for that to sit.
- We'll see how it goes with these two classes, and then we'll start looking at some of our other smaller activities, like maybe our wood-carving group, or knit and crochet, where they can social distance and aren't touching the same things, like card playing.
- We may look at potentially serving hot meals again to those who come on those days.
- We're taking it easy, taking it one day at a time. That's going to start on November 9<sup>th</sup>.
- We'll have the cleaning company come in the day after the election. They're going to do a full building clean and then they'll be in every night. Right now, we're doing Monday and Wednesdays.
- As far as rentals go, we're still holding off on that because although the limit per square foot for capacity has been raised, the social distancing trumps the capacity. So, even though for capacity we could have up to 60 people in our large room, when you set it up for social distancing, you can only have 20. We aren't going to be there to confirm that people are from the same household and such. We felt that at this time for the Township, it was safer to just hold off on opening up to rentals at this point in time.

### **ITEM 3: TOWNSHIP BOARD REPORT**

Chairperson Kast – Emily, do you have anything from Bob?

Ms. England – There's a special meeting tomorrow night. I know they're going to be discussing the Township Budget. There's nothing else on their agenda that pertains to us.

Vice Chairperson Wichert – Emily, how long are we going to be doing Zoom meetings?

Ms. England – I don't know. I know that we've asked numerous times about holding the Parks meetings live, and we could hold them live, but we want to keep things consistent for all Township meetings so that residents don't get confused. So I would say that until the Township Board is able to hold their meetings live, that we will most likely be staying in this format.

Vice Chairperson Wichert – Okay, thanks.

### **ITEM 4: PARK LIAISON UPDATES**

#### **Berkheiser - Wise Woods & Victory Park**

- No report in Mr. Berkheiser's absence.

#### **Wichert - Maple Glen**

- I have no report.

**Garbutt - Long Park & Snowy Ridge Park**

- Mark and his crew did a very nice job on fixing up the fishing deck.
- He and I have spoken again about trimming when most of the leaves are gone. Right now, it's not easy to get into the park because they're working out on the street.

**Champagne - Hickory Glen Park**

- Unless Josh has something to add to the park, it looked good to me when I drove through last week.
- It looked like they were still playing ball over there, but I didn't see any problems.
- Josh, do you have anything to add?

Josh Springer – No.

**Petsch - Bicentennial Park**

- I was over at Bicentennial today and Mark and I did the location of the damaged underground electrical. We got that mapped out and found out where the problem was.
- Mark and I took a look at the tennis court area and we noticed that in the past years, there hasn't been really any further degradation to that surface. The cracks are the same, there's no heaving, there's nothing significantly going on that's more damaging on that surface.
- Linda, I watched at Clara Miller, and they're playing a heck of a lot of street hockey. Every day, there's kids out there playing.
- My thought was, why spend all the money on that surface to prepare it for a skateboard park at this time when we can patch those cracks, resurface for a reasonable amount of money, and map it for tennis, or pickle ball, or we could put two roller ball hockey courts on there, and let's see how that goes. Then look down the road if we want to spend all the money on putting a whole new surface down.
- Mark, you were out there and I asked you about it. I believe you stated that you haven't seen a change since 2013.

Mr. Schoder – Right, it's about the same. We have to take care of the weeds in the cracks a couple times a year, but it hasn't changed or buckled. Nothing has lifted up too high. It can be repaired if that's the route you want to go. There's no change for the last 7 years.

Mr. Petsch – Our information that we were getting was that nobody wants to guarantee a new surface for any extended time. Well, we can dig out the cracks a bit, patch them and seal it, and see what we get. We'll get some life out of it, then see if the kids come out there and use it to play. If we can, paint for pickle ball and/or tennis. You could play pickle ball Monday, Wednesday, Friday, and roller hockey, Tuesday, Thursday, Saturday, unless it's not being used. Put up a schedule and see what happens for a little bit of money. We're going to get those lights fixed so we'll be back in business there.

Ms. Champagne – Bill, years ago when we were changing our tennis courts over to pickle ball courts, we tried to do a schedule, and believe me, nobody can follow a schedule. You've got to call it something in my opinion. I know a lot of our roller bladers there are

Commerce Township residents at Clara Miller, and that's cool. It's for anybody that wants to come, but Commerce is much bigger than Wolverine Lake, so a lot of our players are coming from Wixom and Commerce. It is really used for that.

Mr. Petsch – I also see a lot of kids on the wayside that aren't playing at that time because there's only so many who can get out there and play a game. I think we can do that over spending all the money to resurface it. Mark agreed with me, we could get somebody out there to patch the cracks. We could get away probably for under \$10,000 and have that in shape.

Other than that, the park looked in great shape, ready for its picnic tables and grills.

Vice Chairperson Wichert – And gazebo.

### **Henderson - Byers and Mill Race**

- I was not at the last meeting, but I want to say thank you and kudos to Mark and his crew for being able to find the graffiti artists that have been decorating Mill Race.
- My only concern that I want to bring up, and not necessarily that it's something that can be dealt with today, but K&S Fuel, the gas station across from Mill Race, and adjacent to the duck farm, has a proposal to expand back toward the neighborhood. Other than just a picture showing how far back they want to go, on the public notice, we don't know what their ultimate goal is there. My concerns, among others, are what that is going to do to the parks and traffic in that area. I just wanted to put it out there and make sure that everyone else is aware.

### **Kast - Dodge Park**

- Field #3 is awesome. My family has had a few games on it and it is really gorgeous. I'm enjoying it a lot.
- One thing that I mentioned last meeting is the zipline in Scarlet's Park; the handle was off. I had thought it was about to be replaced, but last time we were there, it was still not on. I was wondering if it got broken again.

Ms. England – We're waiting for the parts to come in. They've been ordered.

Chairperson Kast – Another thing I noticed, especially mostly on Saturdays between 12-2pm, the parking situation is starting to get out of hand with the soccer fields.

Ms. Garbutt – Absolutely.

Chairperson Kast – The entire parking lot was full, and then the entire driveway in and out had cars parked on the side as well. I know that was something that was going to be in Phase II after the bathroom building got built out, and we knew what capacity we were expecting. I know Saturday afternoon is the surge capacity, but I think it was two weekends ago, it was pretty bad.

Ms. Garbutt – I was over there. I agree, you're right, all over the grass, everywhere.

Chairperson Kast – Chris, I don't know if you had that problem?

Chris Haney – That's what I wanted to bring up. I'm guessing 10-15% of the existing spaces are taken up currently by construction zone and equipment. Obviously that will improve a little bit. We're done on November the 14<sup>th</sup>, so that should put a halt to the traffic issue until sometime in April. Our board had a question about what your rough timeline might be to reevaluate parking. Thank you.

Mr. Petsch – Are there any signs that direct them to possibly park up in the Library parking lot?

Mr. Haney – No. We have some who do, and we've sent emails. Part of the issue is, the new Field #3, the people who play on that field, they're probably not going to park in the Library and walk all that way.

Mr. Petsch – Well, helicopter them in. It's ridiculous if they can't walk across the park.

Mr. Haney – I agree with you completely, Bill.

Chairperson Kast – Field #3 is a pretty long walk for some of the little kids.

Mr. Petsch – It's outside and it's a walk with your kids.

Chairperson Kast – The big kids, I'm cool with it, but the little 3-5 year olds. I don't know if they're even on Field #3 because I don't have any kids that young.

Ms. England – I know the Board was looking at this and we looked at parking. Parking got pulled and it was looked at to be a future improvement if needed. We all knew that Scarlet was going to be a novelty. It's new, one-of-a-kind and we have people coming in from all over.

I think the idea was to give it a year, give it a full soccer season to actually be able to see the impact of it before we invest that kind of money. Unfortunately, we haven't got that yet. I'm going to say that for me to take it to the Board, I would need a year, a full soccer season, to be able to evaluate the parking situation. Let the restroom open. The splash pad is not there now, so I think that is going to cut down on some of the traffic we thought we were going to see, but there have been talks of putting that in in the future. Maybe we expand parking when that is done. I believe it was \$700,000 just for the parking alone.

Ms. Champagne – Put in a tram.

Ms. England – Yeah.

Mr. Haney – Thank you, Emily.

Chairperson Kast – Chris, did the email go out to the Jags, or to all of CW3? I don't remember seeing it.

Mr. Haney – They were supposed to have sent it to the entire registration list, but I think the expectation was that the ones who would be playing on Field #3 should get priority in the main lot as far as soccer players are concerned. So, maybe they didn't. I'll follow-up on that though.

**ITEM 5: VILLAGE OF WOLVERINE UPDATE**

Ms. Champagne discussed the following with the Committee:

- There's a few things going.
- For those of you who have not driven by the Veteran's Memorial, they're putting in all the bricks. It really looks good. It's starting to finally get done. Anybody who wants to buy a brick for their veteran or their family, they're installing them and they're still taking orders.
- Our new Village Administrator starts on November 23<sup>rd</sup>. For those of you who didn't read the Spinal Column, his name is Dave Gillam. He's a Commerce resident as well as a Village of Wolverine resident. He was the city attorney for Royal Oak for many years, and he became their interim manager. He's basically going to do 3-5 years here as our Administrator.
- After our last meeting, I spoke with the Parks and Rec Department at the Village. They are thrilled to get together if we want to form a group about disc golf. They love the idea of at least having a couple holes in that area. They'd be happy to participate in any discussions.
- This new group of Parks and Rec over there really would love to have more joint ventures between Commerce and the Village, such as what we were talking about with Bill. Trying to utilize all of our parks in a better way so that we're not necessarily duplicating efforts, but making it open and knowledgeable to people in both Commerce and Wolverine Lake that these things are existing. As much as we're separate entities, we really aren't. We're joined by the hip by taxes and things like that. I think it would be a really great idea to start being more cohesive in our Parks and Recs Departments, sharing news and dates of things so that more people become involved and make it worth our while to do all of these projects.

Ms. Garbutt – Linda, I think if the two groups get together, we ought to remember Joe Phipps. He came to a lot of Parks meetings. He's into the disc golf and he has some ways to get some of the equipment for us.

Ms. Champagne – I agree, Barbara. I think we need to get a citizen chair, and a couple people from each community to do a steering committee.

Mr. Petsch – Back when we brought on someone from Wolverine Lake, I think Tom Zoner instigated this, and Tim you remember, we were supposed to have a representative from our board be a liaison to your Parks and Rec board, and vice versa with you being on our board. I guess we could see how your guys feel about that so we can report back and forth between the two boards.

Ms. Champagne – I think the meetings originally were on the same night, and I don't think we are now. I'll check into that too. I want to see citizen input and not the Parks and Recs boards having to handle all of this. If this is something citizens want, they need to get involved.

Mr. Petsch – Sure, we could have a citizen be that liaison between the boards and give us report at the meetings.

Ms. Champagne – I always think that's much more effective. The gentleman from Wolverine that served on the Parks and Rec board that was bringing up disc golf was



Armand Archinbeau. His kids are now out of college, that's how long it has been. He's not interested in chairing this anymore because it was a thing to do with his kids. I will go back to Mark Giromini who is the chair of Parks and Rec to see if we can put a couple people together. Barbara, do you still have Joe's number?

Ms. Garbutt – Yes, and I think Emily does too.

Ms. England – I do.

Ms. Garbutt – Here's a little history. Many years ago, we were moving to put in disc golf in Maple Glen. The neighbors did not like that. They said those kids smoke, drink and wreck the parks. It was eventually dropped. We would have had it 20 years ago when that guy's kids were in school.

Mr. Petsch – We walked that back there, Barbara, even back behind the softball fields to look at where we could put that.

Vice Chairperson Wichert – Behind the Fire Station, yeah. And then we had Hickory Glen; we had some holes laid out there.

Ms. Champagne – The gentleman that's coming in to be our Administrator is from Royal Oak, and they have 2 or 3 disc golf courses. When we were doing this back then, our president of our board, and I and the treasurer went over to look at it. We may be able to get some input from him on how it worked and if they really had issues with smokers and drinkers. I don't really think that's an issue. It's a daytime activity. But, people always complain when they live next to a park.

Ms. Garbutt – That's right.

#### **ITEM 6: MAINTENANCE DEPARTMENT REPORT**

Mr. Schoder discussed the following with the Committee:

- At Long Park, we did get that platform complete. You don't have to step way up any more to get on it. I think you can get a wheelchair on there too if they want to go that far.
- The large bridge, we're going to start working on that next week after the election. A few things have to be repaired, and then we're going to clean up the graffiti on that.
- Like Bill said, at Bicentennial we found a possible cause for the lights not working at the pavilion and the two lights around the tennis courts right now, so hopefully we get that fixed and have lights on all the time.
- Graffiti at Mill Race, we won't have to do that every week. Glad to see that stop.
- Scarlet's Playground, during the week it's getting better. When we come in on Monday, it's a pretty good mess from the weekend.
- Maple Glen concessions are closed. We winterized all the water lines and we put gutter guards on the gutters.

#### **ITEM 7: BICENTENNIAL PARK**

Ms. England – I put this on here because we had several topics we were discussing. We actually covered a lot with the tennis courts.

I'm going to touch base on what Linda said, referring to Hickory Glen. I think it also fits with Bicentennial. We have a lot of ideas. We have a lot of things that we think we need to put into that park. I think we need to do some kind of community survey when it comes to that park, and see what the community wants in that park before we put the investment in there.

I'm not referring to the baseball diamond. Obviously, it's there and we need to maintain it. We need to bring it back to life. It's one of the only baseball diamonds that people can go to and freely use, without checking schedules with the leagues. I know that is still on Mark's radar, and Bill is working with Mark Rousseaux as well so we can get that taken care of.

As far as that space for the tennis courts, I think we need to survey the community.

Vice Chairperson Wichert – We're just talking the neighborhood, aren't we?

Ms. England – Yes, that local neighborhood there, sending a letter to those residents, directing them online to take a survey. The only thing we have to go on right now is what our master plan says.

Everybody knows when we do our master plan, we have the select few that have a want that year that show up to go through the master planning process with us. That doesn't always mean that's what the users of that park want. We need to take it upon ourselves to reach out to those users and see what they want so we meet their needs.

We're working with millage money and we want to make an impact, but we want to make sure it's the right impact for the current park users.

Mr. Petsch – It has changed tremendously with the new subdivision that's attached to it. Even when I went over today and Mark and I were standing there, looking at the fence toward the new development, the park is so wide open and has changed so tremendously, it looks so much better than it has in years. I think reaching out to those people, and who knows what kind of donations we can get out of that too.

Ms. England – That's my goal, over this next 30-90 days, to get feedback from the actual park users. We can amend our master plan if we're going after grant funding. Let's make sure that we're spending our money wisely and making the right impact on that park. Let's make sure that we're not attracting the wrong people for that park. Sometimes we want an activity in a park, and we have lots of parkland, but maybe Bicentennial isn't the correct park. Let's see what the users are looking to have. That's my goal so we can put together a spring project. Then we'll know exactly where we're sitting with the Richardson Center, if we're going to move forward with putting in tennis and pickle ball courts over there, and we won't have to worry about scheduling conflicts.

#### **ITEM 8: DUMPSTERS IN THE PARKS**

Ms. England discussed the following with the Committee:

- Bob asked me to put this on, so I'm going to try to capture his intent.
- When we had the discussions about the garbage cans in the parks, the question came up, *Do we want to have dumpsters?* I don't feel that we need dumpsters in all of our parks. The cans work just fine, but I know that he was looking at Dodge Park. With Scarlet's Smile, and now having the restroom facility, and the daily emails and calls we receive of people wanting to have birthday parties and such over there, maybe having a dumpster will help Mark out if they have somewhere to put the trash other than the trash cans that are just going to overflow.

- We wanted to have that discussion to see if that's an expense you want to look into. I think it would fit there personally. Let me know your thoughts.

Vice Chairperson Wichert – If Mark thinks we need it, I think we need it.

Chairperson Kast – Yes, there's so many people there all the time and every time I'm there in the middle of the day, there's someone having a party.

Ms. England – Would that help you out, Mark, if there was a dumpster right there, even for clean-up purposes?

Mr. Schoder – Yes, I think it will help, especially because a lot of times those cans are so full. Just to be able to empty some of the cans in there until the pick-up day. It would help us out a little bit.

Ms. England – Okay, we'll move forward on getting a price for that park.

#### **ITEM 9: BLEACHERS PADS**

Ms. England – This is on here as a placeholder. I know Mark met with one company and did get a price. We are waiting to hear back from a couple companies, and Josh has a contact for a company too. We're still moving forward on getting all the pricing together for that.

#### **ITEM 10: 2021 CONCERT IN THE PARKS**

Ms. England – Until the Township Budget is approved, I don't like to reach out to JAG Entertainment to schedule things, but our intent is still to move forward with 6 concerts next year, just as it's a normal year. It's \$2,000 a concert. I know Allison was reaching out to some of the food vendors to see if they're still in business and if they're still interested in coming if we can have that.

To touch base on that, with the M-5K, we're still planning on that next year. We're going to move forward with that as it's going to be a normal year and we're going to be allowed to have it. We're looking at a date in October for that. On that same day, we were looking at having some type of harvest festival at the Richardson Center. We'll bring more details to you on that.

Chairperson Kast – That would be really fun.

#### **ITEM 11: UPDATE ON HICKORY GLEN & RICHARDSON CENTER CONCEPT PLANS**

Ms. England – The Richardson Center concept plan is almost ready to send out to you for review. Then we're going to do the same thing with this as I was talking about doing with Bicentennial, to get the public feedback on it, an online survey type thing. Hickory Glen is near completion, they're just working on getting cost estimates. Once we get that back, then we will sit down with Lakes Athletics, the Mountain Bike Association and Hawks to let them view it and make sure we captured any concerns in these specific areas that we were trying to address. Then we will bring it to the Parks Committee for your approval.

**ITEM 12: 2021 MEETING SCHEDULE**

**MOTION** by Wichert, supported by Petsch, to approve the 2021 Parks and Recreation Meeting Schedule.

**Discussion –**

Ms. Champagne – December 27<sup>th</sup>, don't we usually move the date?

Ms. England – That one will get moved. I just noticed it. We can approve it like this and we can change the date next year. Typically we cancel our December meeting anyway. Let's leave it for now and we can address it next year as needed.

**ROLL CALL VOTE**

**AYES:** Wichert, Petsch, Champagne, Henderson, Garbutt, Kast

**NAYS:** None

**ABSENT:** Berkheiser

**MOTION CARRIED UNANIMOUSLY**

**ITEM 13: 2021 OFFICERS**

**MOTION** by Garbutt, supported by Champagne, to appoint Tim Wichert as Chairperson, Rachel Kast as Vice Chairperson, and Sarah Henderson as Secretary, to the Parks and Recreation Committee for 2021.

**ROLL CALL VOTE**

**AYES:** Garbutt, Champagne, Petsch, Wichert, Henderson, Kast

**NAYS:** None

**ABSENT:** Berkheiser

**MOTION CARRIED UNANIMOUSLY**

**ITEM 14: AGENDA REQUESTS**

Ms. Champagne – Should we put disc golf in here?

Ms. England – Yes, we can add that to the list and we can reach out to Joe as well.

Vice Chairperson Wichert – Yes, good idea.

**ITEM 15: OTHER MATTERS**

None.

The next Parks and Recreation Meeting will be **Monday, Nov. 23, 2020, at 6:00PM.**

**ITEM 16: ADJOURNMENT**

**MOTION** by Champagne, supported by Petsch, to adjourn the meeting at 6:45pm.

**ROLL CALL VOTE**

**AYES:** Champagne, Petsch, Garbutt, Henderson, Wichert, Kast

**NAYS:** None

**ABSENT:** Berkheiser

**MOTION CARRIED UNANIMOUSLY**

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Sarah Henderson, Secretary