

**FINAL  
CHARTER TOWNSHIP OF COMMERCE  
PARKS AND RECREATION COMMITTEE **\*\*SPECIAL\*\*** MEETING**

*Monday, August 29, 2022*

2009 Township Drive  
Commerce Township, Michigan 48390

**CALL TO ORDER:** Secretary Garbutt called the special meeting to order at 5:00pm at the Ralph C. Richardson Center.

**ROLL CALL:** **Present:** Barbara Garbutt, Secretary  
Bob Berkheiser  
Krystal Schwartz  
Ron Krueger  
Laura Waterworth

**Absent:** William Petsch, Chairperson (excused)  
Johnny Walker, Vice Chairperson (excused)

**Also Present:** Emily England, Director of Senior Services/Parks & Recreation  
Allison Kennedy, Asst. to Parks & Recreation Director

**ITEM 1. PUBLIC COMMENTS**

None.

**ITEM 2: BUDGET DISCUSSION**

Director England – I was going to do this a little different. Because we are going to be looking at our Master Plan next year, I think we should go through the capital improvements priority list, and then we can go park to park. This is done park to park.

Mr. Berkheiser – Or we could start with the voted millage, Page 1 of the agenda, just with the idea on what the expected amount is. This shows as of July 31<sup>st</sup>. Is that all the money we've received?

Director England – Yes, that's how much we've received.

Mr. Berkheiser – There's no more due in by the end of the year?

Director England – Not for '21. We have yet to capture '22; it's on the winter tax.

Mr. Berkheiser – It's on winter taxes, which we collect in February?

Director England – It's due in February and starts coming in in October.

Mr. Berkheiser – Right, but when we really see it, that '22 money is for '23.

Director England – Correct.

Mr. Berkheiser – Okay, so this is what we got in, the amended budget of \$787,000.

Director England - \$791,000 is what we have. That's what we received, \$791,073.60 as of 07/31/2022.

Mr. Berkheiser – Is that because we have some delinquencies?

Director England – There are changes on the MTT. When she gives us this estimate, this number can change. It used to be in the \$600's, but as our tax base grows, then obviously more money comes in. She bases it off last year. The amended, as of 07/31, is what we actually have.

Mr. Berkheiser – What we pulled in from the millage.

Director England – Yes.

Discussion continued regarding slight variances in the figures.

Mr. Berkheiser – What is the expectation for this year?

Director England – The same. I would say you would look at the \$791,000.

Mr. Berkheiser – We shouldn't count grants and everything else. That grant was from where?

Director England – That is from the Land & Water grant that we received for Dodge Park for the restroom.

Mr. Berkheiser – Okay. Then with the capital purchases, the \$288,000, what is that?

Director England – That is what we've spent, but we have spent more than that.

Ms. Waterworth – Is capital purchases what we're spending on all the different items, to improve ...

Mr. Berkheiser – That's park projects that we've done. But the budget doesn't mean we've spent it. In last year's budget process, we lined up a bunch of projects that we said we wanted to do. I've found that, if we're lucky, it takes two years for anything to go from the budgeting process to actually getting done, and it could change anytime in between.

Ms. Waterworth – Do you think the capital purchases is too high or too low?

Mr. Berkheiser – It's just what was budgeted, but it put us in the red. When we go through each park, we say, *We have \$790,000 that's going to come in.* Then, we write down what we're going to spend on each, and it should not total more than \$790,000. Generally, that's what we've been doing for the last 4-5 years.

Ms. Kennedy – But, this could have us in the red.

Mr. Berkheiser – Technically, that's all we've spent, although we know we have a lot more. Not taking into account any money coming in, we weren't going into the negative, right?

Director England – No, that's what this is. The sheet I just printed shows that.

Mr. Berkheiser – I don't think we should allot for each park more than what we think we are going to bring in.

Director England – Agreed. I think we need to look at our priority list.

Mr. Berkheiser – The open space list?

Director England – Yes.

Mr. Berkheiser – Last year, we budgeted \$40,000 for the consultant. It says we've spent \$60,000.

Director England – Correct.

Mr. Berkheiser – What do we have coming up? Should we program more for that?

Director England – I don't think so. When I present a project, it includes engineering costs. When Janet was getting the engineering bill, she was pulling it from the consultant line item instead of taking it from the project line item, so it will balance out. That line item is showing over budget, however, it was approved in the general project. We could keep that at \$40,000, but we do need to redo our Master Plan next year. I'm talking to Leah to get a price. We should budget \$25,000 for Master Plan, which would be a consultant fee. And Victory Park would be the biggest project for consultant fees.

Mr. Berkheiser – Did they already do some of that?

Director England – They did a concept. We still need construction documents and construction management. Again, I would include that in the project total.

Ms. Schwartz – When you get a grant awarded, that's not part of the project matching, or is it?

Mr. Berkheiser – Yes, because if we don't get matching funds, we're less likely to approve it.

Ms. Waterworth – If we allocated \$60,000 for consultants, does that mean that the money can only be spent on consultants?

Director England – The way Janet always explains it is that it's one pot of money. This just serves as a guide. When we look at our total number available, that includes everything. As long as it balances out at the end of the year, we've done a good job.

Mr. Berkheiser – We've used consultants for trees.

Director England – The tree surgeon, yes, that would be consultants.

Mr. Berkheiser – So, since you put most of it into each individual project, I guess we could leave that.

Director England – I would be comfortable leaving that.

Mr. Berkheiser – So do you want to go down the list?

Director England – Let's knock off what we've done.

Mr. Berkheiser – Byers Farmhouse was \$100,000.

Director England – It was actually less than that.

Mr. Berkheiser – It was in the ballpark of \$50,000. So that's actually done.

Director England - \$46,000 was quoted.

Mr. Berkheiser – It was budgeted in 2020, and it's now 2022, and we hope it gets started before the end of the year.

Director England –

1. Byers is done
2. Hickory Glen is done
3. Bicentennial Park needs to be addressed
4. Richardson Center is done
5. Wise Woods we're working on
6. Mill Race needs to be addressed.

Those were our Top 6 priorities, and 7-11 are on the next page.

Mr. Berkheiser – Mill Race, and then Wise Woods we have. Maple Glen is internal signs. This is in prioritized order?

Director England – Yes.

Ms. Garbutt – With the Snowy Ridge lighting, do we need a sign down there, or do the lights automatically go off at the time that we think it should close? I know that's not budget, but it's a question I have.

Director England – I think we could put it on a timer, but I think it needs to be properly signed so people would know. You're changing our ordinance because you're going to allow that park to stay open later than your typical time. You'd have to put a sign up and the lights on a timer, or you'd have people there all night.

Mr. Berkheiser – Are we changing priorities or are we going to leave it in this order?

Director England – Let's start with the capital improvement plan:

- **Dodge Park:**
  - *Implement Restroom / Change Room / Gathering area for Scarlet's Smile / Splash Pad. We have completed that.*
  - *Evaluate Need for Expansion of Parking and Implement if Necessary.*
  - That was short-term and mid-term.

Mr. Berkheiser – But that still needs to be done. It may not be a high priority, but that still potentially needs to be done as far as expanding parking. When we walked through, we talked about adding up to 20 more spots.

Director England – Jason and I talked about it, to reconfigure the handicap. We were waiting until we received our grant funds, which we did in the last month.

Mr. Berkheiser – So now we should re-look at the handicap parking.

Director England – Yes.

- **Hickory Glen:** *Implement improvements based on Concept Plan.* We have done that.
- **Maple Glen:**
  - *Signage & Benches.* We have the benches and we're working to get them installed.
  - *Implement Phase 1B Improvements (new ingress/egress, parking, trails, softball field).* I don't think that's a priority at this time, and you can see, it's a long-term goal.

Mr. Berkheiser – Are we working with the little league organization as far as signage is concerned?

Director England – Yes.

Mr. Berkheiser – We need to do a better job of that in the entrance of the park so people know where they're going, but we also need it at the other parks too. That should also be at Hickory.

Director England –

- **Bicentennial Park:**
  - *Develop a Master Plan.* We've done this.
  - *Implement improvements based on Concept Plan.*
    - We need to look at rebuilding the tennis courts.
    - And I would say basketball court as well.
    - Update the pathway system within the park.

Mr. Berkheiser – Last year, we put \$100,000 toward that. Did we get an idea on what it would cost? Personally, I think all the concrete or asphalt needs to get removed.

Director England – Yes. When I looked at the price before, it was going to be \$100,000. I would estimate that to be more now, with rising costs. I haven't obtained a price for this year. We budgeted \$100,000 for Bicentennial, and we spent \$54,200.10 on the playground equipment. That left us with \$45,799.90 for this year. I would say, between \$100,000 and \$150,000.

Mr. Berkheiser – I'd put \$150,000 down. What will happen with the building now that the church tenant has vacated?

Director England – The building is getting torn down. I think I can get CDBG funding to cover the cost of the pathways over there to make everything handicap accessible.

Ms. Schwartz – Is that building space going to become parking?

Director England – Grass.

Mr. Berkheiser – I thought we were looking to put a pole barn in there for maintenance storage.

Director England – You'd have to ask Larry for sure, but I think they opted in to redoing the current building if they did anything. Even if they did a new building there, it wouldn't impact what we're talking about.

- **Byers:**

- *Make Byers Home Accessible.* This is happening.
- *Tree Management.* I think we need to look at a tree management program for Byers & Mill Race.

Mr. Berkheiser – I think we need to get a consultant to go in and look at it, and try to pull stuff out. I just drove by there. There's cars parked over at Mill Race, but I don't see them. I'd like to think there's nothing bad going on, but the pathway is not really that good.

Ms. Schwartz – It's insane with mosquitos so whoever is over there right now, I'm confused as to why they're there.

Director England – I've talked to two arborists about going over there to help, and I never receive anything. They just ghost me and I never hear anything back.

Mr. Krueger – We already talked about Dave Roberts, right?

Director England – Yes, I have not reached out to him.

Mr. Krueger – That's his business now, it's the main thing that he does and he's really good at it. He knows a lot of the contractors. He has dealt with them for so many years.

Director England – He helped us with Oak Wilt at Maple Glen. We can reach out to him. I agree, I think we need to have a plan. We don't need to just go in there and try to figure it out. We need someone to tell us what's going to be successful and what's not.

- **Mill Race:** All of these were short-term.

- *Develop a Concept Plan.* I don't really think that is needed. This is a passive park.
- *Improve the Trails.* We can't improve trails until we have a tree plan, because the trails just stay mucky and wet.
- *Shoreline stabilization.*
- *Improve entrance, signage, parking and awareness.* I think we've been working on that over the years.
- *Replace the bridge.* We've done that.
- *Interpretive signage regarding property and structures.*

Mr. Berkheiser – Well, we still have one bridge left.

Director England – The one by Leo's.

Mr. Berkheiser – I haven't looked at that in a long time.

Ms. Schwartz – Every time it rains, it starts to eat away at it.

Mr. Berkheiser – It's been 6 or 7 years since the Boy Scout project to replace all of the flooring on it.

Director England – We don't need anything big like we have on the front. It's not needed there, right? It's a smaller passage.

Mr. Berkheiser – I don't think we need something with a roof, and I don't think we need it now, but if we're going to be doing tree projects in there and trail improvement, then I would say you need to have a safe bridge back there.

Ms. Schwartz – I recommend something that goes a little bit longer, because when the water does come up, it gets soaked back there and garbage does come up. That's what you see when you walk back there.

Mr. Berkheiser – I would start with tree management back there, and trails.

Director England – When we did a tree plan for the parks, it was two master plans ago, so 8 years ago. It was roughly \$10,000 per park to have Mike's Tree Surgeons come in. They walked the whole site and evaluated the health of all the trees.

Mr. Berkheiser – We have \$40,000 allotted for consultants, and so far, those are the only two projects.

Ms. Schwartz – Did anything come from that evaluation?

Director England – Yes.

Ms. Schwartz – In Mill Race specifically?

Director England – They didn't do Mill Race.

Mr. Berkheiser – Last we heard, we have really nice black walnut over there. They said, if you're tearing them out, sell them.

Ms. Garbutt – They're worth a lot of money.

Ms. Schwartz – Wouldn't the water rise?

Mr. Berkheiser – They use a lot of the water.

Director England – It will change the ecosystem.

Mr. Berkheiser – If you're going to get tree stuff done, and then you're also doing \$25,000 for the Master Plan, do we need more on the consultant budget?

Director England – Everything is so expensive right now. I would say increase that to \$75,000 for the whole Mill Race project.

Mr. Berkheiser – I don't think we're going to do anything with the bridge this year. If we do anything, it will be forestry plan and forestry work.

Director England – Which can eat up a lot of money.

Mr. Berkheiser – Okay. Are you including that as part of Byers?

Director England – Mill Race, but I would include tree management in Byers as well. We might as well have them in both.

Mr. Berkheiser – So add \$25,000?

Director England – Yes.

Mr. Krueger – With tree management, how much do we try to do in-house with our maintenance people?

Director England – We're very limited on maintenance staff. Sometimes it's not about their capability; it's about the hours in the day. If it's an easy, small project, we let them take care of it.

Mr. Berkheiser – At Byers, we're allotting money for tree management. At Mill Race, we're doing forestry work and a forestry plan so we know where to go from there.

Director England –

- **Ralph C. Richardson Park/Center:** The pickleball courts project will be completed, so I don't see funds going out.

Mr. Berkheiser – The only thing here that we had talked about was storage. I don't know where.

Director England – The only thing that I would say here is the potential of putting in a vault restroom.

Mr. Berkheiser – I also thought bathrooms. I think we will soon see a line of people with pickleball. We already see it after school with kids coming in.

Director England – And also, what about Saturdays and Sundays when the building is closed?

Mr. Berkheiser – You need to make sure the outhouse is taken care of on Fridays. I foresee, during the week, it's going to be a lot. We had issues at the concert in the park.

Director England – West Bloomfield got the grant to put in their vault style restroom at their trailhead. We can check with Jennifer to see when it's going in, because then we can see how it functions.



Ms. Kennedy – That was the Oakland County one, right?

Director England – Yes, they received that so they can start construction ASAP.

Mr. Berkheiser – Why don't you ask them how much it was projected to cost. I wouldn't put that in for this year, but I think we need to look at that.

Director England – I want to put it in for this year because that SPARK grant is coming. The more we list, the more we qualify for. I understand the Board's point-of-view; if you list it, they want to see it get done. However, sometimes you list things because if a grant opportunity becomes available and it's not in your plan, you get marked down on points. If we list it as a project we want to complete, then we score better. They can release the SPARK grant application any time. I want to submit as many applications as I can. In my opinion, the more shovel-ready projects we have, the better.

Discussion continued regarding the pickleball courts, paving, and a location for restrooms at the Richardson Center.

Ms. Schwartz – What about the kayak launch on Union Lake?

Director England – That is going to be CDBG funding.

Ms. Kennedy – There's some kind of endangered plant there.

Ms. Garbutt – That was there when Mr. Long and I used to go down there. That's why we put it off a long time ago.

Mr. Berkheiser – That has already been a state facility. Who is making us do the study?

Director England – It's federal, and it's a biologist.

Mr. Berkheiser – Do we officially have the Union Lake property?

Ms. Schwartz – A lot of people ask about it. They want a kayak launch and they're wondering if we're going to put it in with a dock.

Director England – Yes, that is the plan.

Ms. Waterworth – Right now, can they get in there with their kayak?

Mr. Berkheiser – Yes, like most places, you put it on the ground and push it out.

Ms. Waterworth – It says here, *open a pathway to Reed Lake*.

Director England – That's a really long stretch, but possibly in the future. We included it in the concept plan.

Ms. Kennedy – It exceeded \$1 million.

Mr. Berkheiser – Which document are we working off of here?

Director England – I'm going off of our Master Plan. That takes us to Long Park next.

- **Robert H. Long Park:**

- *Repair Covered Bridge.*
- *Aquatic Vegetation Control.* We do need to address this.
- *Resurface Parking Lot.* This is being done, but it looks like it will be a spring project now. That was grant funded.

Ms. Kennedy – So, we're looking good for that now?

Director England – It looks like it. The Great Lakes Water Authority has not closed out that project with the RCOC yet. So, it's in our best interest not to start a construction project at Long Park until everything is up to standards with the RCOC.

Mr. Berkheiser – There is a sidewalk across the street.

Ms. Kennedy – The bridge is bad.

Director England – I think our maintenance staff can handle a lot of that, but we do want to consider that cement pad under the pavilion. Maybe we **increase Long Park to \$75,000**. Our guys can do that work but we still have to buy the materials.

Ms. Kennedy – Are we done with the phragmites over at Long Park?

Director England – Those are an ongoing treatment and that comes out of general fund.

Mr. Berkheiser – What do we have to do to get a weed harvester in the lake there?

Ms. Kennedy – I feel like that is the main problem over there.

Mr. Berkheiser – I think it's drowning out the lake. I think we need to look at treatments. Is that everything for Long Park?

Director England – Yes.

Mr. Berkheiser – At Wise Woods, do we still need signage? There's nothing there but a kiosk. Are we going to put up a park sign that says what you can and cannot do?

Director England – Yes. For **Victory Park, that needs to go up to \$500,000** to match funds. I need to verify that is correct.

Mr. Berkheiser – For Wise Woods I would put \$25,000, but I don't think we even need that much.

Director England – I would say **\$10,000 for Wise Woods**. For **Maple Glen, I think we also need \$10,000**.

Mr. Berkheiser – You've spent over ...

Director England – We have \$350,000 included in this latest handout.

Mr. Berkheiser – Are you trying to roll money over to 2023? I don't know about that because we've spent that money ...

Director England – We haven't spent it. These are projected projects. This \$258,000 already has the \$350,000 subtracted from it.

Ms. Kennedy – So you're adding \$150,000 to this \$258,000?

Director England – Yes. And we have \$520,000 for parking. I don't think we're going to do enough parking at Dodge that it's going to cost \$520,000.

Mr. Berkheiser – No, but with the projects you have here, you just said you wanted to put \$500,000 at Victory.

Director England – Yes, if I take the \$258,000, add the \$350,000 and the \$520,000 back into it, as well as the \$45,000 ...

Mr. Berkheiser – How much of the \$500,000 is grant money? None? That's the matching?

Director England – That's the match. We have \$1.174 million, plus the 2023 capture.

Mr. Berkheiser – I'm not sure of that.

Director England – This is our ending balance after these projects; \$1.3 million. Start with that. Let's not look at anything else there. None of that other stuff has been approved.

Mr. Berkheiser – That \$1.3 is not after this project gets paid ...

Director England – Yes it is.

Ms. Kennedy – She has that up here.

Director England – That's after all approved projects are paid. We have \$1.3 million in the account, plus say \$700,000. We have \$2 million.

- \$40,000 for consultants.
- \$25,000 for Byers.
- \$150,000 for Bicentennial.
- \$300,000 for Richardson for the bathrooms.
- \$75,000 for Mill Race.
- \$500,000 for Victory Park.
- \$125,000 for Maple Glen.
- \$75,000 for Long Park.
- \$10,000 for Snowy Ridge.

I'm not going to add the Dodge Park. I'm not putting trail connections on there because \$10,000 isn't going to get us anything. So that leaves us with \$769,000.

Mr. Berkheiser – Then you have the Union Lake kayak launch.

Director England – That will be CDBG funded.

Mr. Berkheiser – We still have to budget. That's what, about \$10,000?

Ms. Kennedy – I think it's going to cost way more than we think.

Director England – I think we have enough money in there and we can reprogram money.

Mr. Berkheiser – How much would a kayak launch cost?

Director England – We estimated \$50,000.

Ms. Kennedy – Yes, they're crazy expensive.

Director England – With all that I just listed, that leaves \$769,000. Granted, I didn't include the \$520,000 in there for Dodge Park because I don't think we need that much parking. I think we need to readjust the handicap parking, and then there's an area where we can add a parking pod of about 30 spots. I think that should suffice for the needs of Field 3, and then we'll open up some spots for the playground.

Ms. Schwartz – What is the match on SPARK grants?

Ms. Kennedy – There's no match.

Director England – You just score higher if you have a match. We have a top priority project for the SPARK grant, and it's to extend a pathway along M-5. We want to take it from Walnut Lake Road down M-5 to the Metro Trail and make a connection. I think that will qualify because it attaches to two regional trail systems. We had a meeting with MDOT because we have to get their approval. There's about 1,000 feet of it that will fall into their right-of-way. The rest is on private property and we already have an easement on the majority of it. That's basically a shovel-ready project. It seems to be what the SPARK grant is really geared for.

Mr. Berkheiser – How much do you have allotted for Hickory Glen?

Director England – I don't have anything. A pavilion is possible. The price for this pavilion was \$57,000 installed.

Mr. Berkheiser – That was bigger than what we're talking for Hickory.

Director England – The one they put in at Scarlet's was roughly \$60,000 and I believe it was 20x32.

Discussion continued regarding the location for a pavilion at Hickory Glen.

Mr. Berkheiser – Have we heard anything on redoing the posts over there?

Director England – Yes, Jason Mayer has a meeting set up with Jason McDonald tomorrow to go over everything.

Mr. Berkheiser – I think we need to put \$50,000 in for Hickory.

Director England – I agree.

Mr. Berkheiser – I thought the pavilion we were talking about was 20x20. What did we say for Bicentennial?

Director England - \$150,000.

Mr. Berkheiser – I did \$75,000 for Hickory because you're going to need the concrete pad and all the other things for the pavilion.

Ms. Kennedy – So \$75,000 is just for the pavilion. Do we need to add extra for picnic tables?

Director England – That will come out of general fund. So yes, make a note of that.

Mr. Berkheiser – So, if we're going to prioritize, what would our new priorities be?

Director England – I think you follow the priorities that we had. I think Bicentennial needs to be #1. I also think Victory Park needs to be up in the Top 3 because we applied for a grant. I think Mill Race needs to be up there because we've been talking about it for year. I would put Long Park above Maple Glen.

Mr. Berkheiser – So when the Board asks you what our top priorities are, and when we do this, we report as to what we've done and check it off our list.

Director England – I have a whole slideshow.

Mr. Berkheiser – Bicentennial is now your #1.

Director England – I have Bicentennial and Victory Park, and those two could swap. You applied for a grant so it needs to be up there. You could move Mill Race to #2.

Mr. Berkheiser – All we're doing is forestry work at Mill Race.

Director England – Long Park needs to be a priority. That could even be #2.

Mr. Berkheiser – I think we need to get the parking done at Dodge. These are all things that could be done without waiting. In theory, Dodge could get done this year to readjust the parking.

Ms. Kennedy – You're just talking about rearranging the handicap parking. That can really be done this year. Is that what you're saying?

Mr. Berkheiser – I'm saying that should be done soon. We will have to restripe the lines, but I think the planned piece would be if you're putting in another pod of parking, where they park anyway along the grass line there.

Director England – We need to have that engineering.

Mr. Berkheiser – I would make it angled parking and one-way traffic for the safety of kids.

Director England – So Bicentennial is #1. What do you have as #2?

Mr. Berkheiser – You said you wanted Victory Park as #2. I put Mill Race as #3, Long Park #4, then Dodge Park as #5. But, I think Mill Race goes in with Byers from a tree management forestry plan.

Director England – Where does that put Hickory?

Mr. Berkheiser – The pavilion? Just because it's not prioritized doesn't mean you don't work on it. It could be #6. I think those are easy ones because we're not waiting on money for those. It's just a matter of putting in an order.

Director England – Would you put the Richardson Center bathroom here, or Maple Glen next at #7? It's not like we don't work on all of them.

Mr. Berkheiser – That's fine.

Mr. Krueger – You can have multiple projects going at the same time.

Mr. Berkheiser – I think you work on the bathroom one, but I doubt it will get done next year.

Director England – I don't disagree with you, but we can at least start doing the research.

Mr. Berkheiser – I think once we see all the traffic coming in, that might push it higher.

Director England – So Byers is lumped in with Mill Race.

Mr. Berkheiser – I said Byers and Mill Race at #3.

Director England – I agree. So then we do #9 as Snowy Ridge.

Mr. Berkheiser – I also have Union Lake written down.

Director England – That's not going to be millage money, but we definitely need to prioritize it.

Discussion took place regarding prioritization, presenting the projects to the Township Board, keeping a good balance, the timeline for projects, potential grant opportunities,

meeting the needs of the residents, and community input sessions during the Master Plan update, which help to guide the budget process.

Director England – I think we've accomplished a lot this year.

Ms. Schwartz inquired about the Horse Farm budget. Director England explained that it is not under the Parks Committee realm of budgeting.

Ms. Garbutt inquired about the Township Board's budget review schedule. Mr. Berkheiser reviewed his meeting notes. He noted that the Trustees are meeting most every Tuesday. The tentative meeting schedule is as follows:

- September 13<sup>th</sup> special meeting @ 5:00pm, regular meeting at 7:00pm
- September 27<sup>th</sup> special meeting
- October 4<sup>th</sup> special meeting
- October 11<sup>th</sup> regular meeting at 7:00pm
- October 18<sup>th</sup> special meeting
- October 25<sup>th</sup> special meeting

**ITEM 3: OTHER MATTERS**

None.

**The next Parks and Recreation Meeting will be on Monday, September 26, 2022, at 7:00PM immediately following the 6:00pm Park Tour at Mill Race & Byers Farm.**

**ITEM 4: ADJOURNMENT**

**MOTION** by Berkheiser, supported by Garbutt, to adjourn the meeting at 6:07pm.

**MOTION CARRIED UNANIMOUSLY**

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Barbara Garbutt, Secretary

**2023 PARKS  
DRAFT BUDGET SUMMARY  
& PRIORITY LIST**

**CONSULTANTS \$40,000**

1. **BICENTENNIAL PARK - \$150,000**  
Tennis & basketball courts, update pathway system (CDBG funding for pathways)
2. **VICTORY PARK - \$500,000**  
Matching funds for Land & Water DNR Grant; parking lot, dog park, information building, kiosk, restroom, trails
3. **A. MILL RACE - \$75,000**  
**B. BYERS - \$25,000**  
Forestry and tree management plans
4. **LONG PARK – \$75,000**  
Aquatic vegetation, bridge, cement pad at pavilion
5. **DODGE PARK – \$520,000**  
Parking
6. **HICKORY GLEN – \$75,000**  
Signage, pavilion and cement pad
7. **RICHARDSON CENTER – \$300,000**  
Restrooms
8. **MAPLE GLEN – \$125,000**  
Signage, pavilion, benches
9. **SNOWY RIDGE – \$10,000**  
Lights & signage
10. **WISE WOODS – \$10,000**  
Signage
11. **UNION LAKE POCKET PARK –\$50,000**  
Kayak launch (CDBG funding)
12. **TRAILS - \$0**  
(Looking at SPARK grants for connections)