

**Charter Township of Commerce
Downtown Development Authority Board Meeting
Tuesday, December 16, 2025
12:00 PM
Maple Room**

AGENDA

CALL TO ORDER

- ITEM 1: Approval of Minutes:** Tuesday, November 18, 2025 Regular Meeting
- ITEM 2: Public Comments**
- ITEM 3: OSCO Update**
- ITEM 4: Insite Commercial Report**
- ITEM 5: Attorney's Report – Director's Contract**
- ITEM 6: Director's Report**
- ITEM 7: Engineer's Report**
- ITEM 8: Planning Director's Report**
- ITEM 9: Committee Reports**
 A. Finance Committee
 1) 2025 DDA Amended Budget
 2) 2026 DDA Budget Final
 B. Public Relations Committee
 C. Marketing Committee
- ITEM 10: Approval of Warrants and/or Carryovers, Add-ons, Revenue & Expenditure Report**
- ITEM 11: Other Matters**
- ITEM 12: Adjournment – Happy Holidays!**

**Next Regularly Scheduled Meeting is
Tuesday, January 20, 2026, at 12:00 PM**