

Final
**CHARTER TOWNSHIP OF COMMERCE
LIBRARY ADVISORY BOARD MEETING**
April 26, 2023
2009 Township Drive
Commerce Township, Michigan 48390

CALL TO ORDER Barbara Garbutt, Chairperson, called the meeting to order at 7:00 pm.

ROLL CALL:

Present: Barbara Garbutt, Chairperson
Jason Pernick, Vice Chairperson
Betsy LaFond, Secretary
Vanessa Magner, Township Board Trustee
Barry Hiscox
Shane Lakner
Donald Petersen

Also Present: Alyson Lobert, Library Director
Larry Gray, Supervisor Scott

Gisel Lopez, Student intern OCC was present to observe the meeting.

Congratulations to Don Petersen and Shane Lakner on their reappointment to the Library Advisory Board (LAB).

ITEM 1: APPROVAL OF AGENDA

MOTION by Lakner, supported by LaFond, to approve the April 26, 2023 Library Advisory Board Meeting Agenda. **MOTION CARRIED UNANIMOUSLY**

ITEM 2: APPROVAL OF MINUTES OF PREVIOUS MEETING

MOTION by LaFond, supported by Lakner, to approve the Library Advisory Board Meeting Minutes of March 22, 2023, as submitted. **MOTION CARRIED UNANIMOUSLY**

ITEM 3: PUBLIC COMMENTS

Oksana Hluska and Dennis Hluska were present to ask if the Board would be interested in placing Ukrainian books in the library. They brought in sample books for the Board's review and also presented a book to the library. Ms. Hluska recently opened a company selling Ukrainian books oksana@sokolya.com. Alyson Lobert, Library Director, will discuss this during the strategic planning meeting and will get back with Mr. and Mrs. Hluska.

ITEM 4: CORRESPONDENCE

Forms submitted in the comment box:

Date of visit: April 12, 2023 – thank you to the gentleman in the adult section for assisting her by finding books needed for the book clubs.

Date of visit: March 4, 2023 – suggested the library create a “seed library” similar to the one at Lyon Township, Ypsilanti, Dearborn and White Lake libraries. In addition, she would like to see residents be given the opportunity to check out garden tools.

ITEM 5: FINANCIAL REPORT

Library Director Lobert reviewed the Revenue and Expenditure Report for the period ending March 31, 2023 (18.33% of the budget was spent so far this year).

ITEM 6: ADMINISTRATIVE REPORTS

a. Director’s Report

Library Director Lobert –

SignGraphix has installed new signage in the library. We added/updated signs in a few places but the most noticeable addition is the signage over the new fiction slat board display. I’m really happy with how it turned out.

I am sad to share that library page Robyn Jenkins has resigned from her position at the Commerce Township Community Library. The vacancy has been posted and we look forward to adding a new member to our team soon.

Happy National Library Week! First sponsored in 1958 by the American Library Association, National Library Week is a time to highlight the essential role libraries, librarians and library workers play in transforming lives and strengthening communities. Thank you to every member of our Library Advisory Board for your continued support of the Commerce Township Community Library; I value your role and your efforts to bring impactful library services to our residents.

You’re invited to the Walled Lake Schools K-12 Art Reception. The reception will be held in the White Pine Room of the Library, 5- 7 pm on Wednesday, May 24, 2023. Conveniently, this is the night of the next Library Advisory Board meeting! If your schedule allows, I highly suggest arriving a bit early so that you can browse the art show before our meeting commences.

The Friends of the Commerce Township Community Library members are in the process of setting up their spring book sale. Spring used book sale setup begins on Wednesday morning, April 26, 2023 and the sale will be held May 3-7, 2023. If you are interested in signing up to volunteer, you can register at tinyurl.com/friends-spring-2023.

ITEM 6: ADMINISTRATIVE REPORTS (Director's Report continued)

The Makerspace table has been ordered.

We are celebrating the arrival of the Commerce Township Seed Library, located behind the adult reference desk. This new, self-serve feature allows library patrons to take home seeds to plant. Available seeds include vegetables, fruit, flowers, and herbs. Thank you to adult services librarian Steve McGladdery for his hard work launching this new service for our patrons!

We are in the process of subscribing to a new database called "Birds of the World."

The Friends of the Library received a donation for a book bike and in turn donated it to the library.

b. Program Statistics

c. Library Statistics

Library Director Lobert reviewed the March 2023 Program and Library Statistics with Board members.

ITEM 7: OLD BUSINESS

A graphic designer was chosen to work on a logo for the library.

We are circulating the Wi-Fi hotspots, chrome books and publicizing more items that are checked out of the library. We have also added two sets of pickle ball paddles.

ITEM 8: NEW BUSINESS

None

ITEM 9: TOWNSHIP BOARD REMARKS

Trustee Magner reported on the following:

- Reappointments: Shane Lakner and Donald Petersen to the LAB. William Petsch to the Parks and Recreation Committee. Steven Matta and David Smith to the DDA.
- Contracts and Ordinances were approved.
- Discussions took place with the building official and inspector regarding monitoring rentals in the Township.
- The Makerspace table was approved
- Tri-party funds were discussed.
- Oakland County is offering their Parks and Recreation Grant for 2023. The maximum request amount is \$100,000 with a 50% match. Emily England, Senior/Parks and Recreation Director, will apply for the grant for park improvements.
- Aylson Lobert is working on a RFP for a generator at the library.

ITEM 9: TOWNSHIP BOARD REMARKS (continued)

- The Township placed a temporary Moratorium on smoke shops and tobacco stores.

ITEM 10: RECOMMENDATIONS TO THE TOWNSHIP BOARD OF TRUSTEES

None

ITEM 11: OTHER MATTERS

None

ITEM 12: ADJOURNMENT

MOTION by Lakner, supported by LaFond, to adjourn the meeting at 7:46 p.m.

MOTION CARRIED UNANIMOUSLY

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Betsy LaFond
Betsy LaFond, Secretary

The next regular meeting of the Commerce Township Library Advisory Board is scheduled for Wednesday, May 24, 2023.